



REQUEST FOR QUOTATION

For the Provision of

Shannon Community Park Playground Installation

RFQ Title	Shannon Community Park Playground Installation
RFQ Number	RFQ - 25005
Date Issued	Wednesday March 5, 2025
Closing Date	Friday March 28, 2025 1 pm (PST)

REQUEST FOR QUOTATION

1. INTRODUCTION

The Fraser Valley Regional District ("FVRD") is requesting contractors with proven capacity, capabilities and experience to provide quotes for the installation of a new playground at Shannon Community Park, as well as disposal of the existing play structures in Popkum, BC. Popkum is located in FVRD Electoral Area D, just outside the City of Chilliwack. Proponents should have experience, be CPSI (Canadian Playground Safety Institute) certified, have performed similar work for a similar organization, and must have trained experienced staff to undertake this work.

2. SCOPE OF WORK

FVRD has an existing playground located at Shannon Community Park in Popkum, BC (see **Schedule B – Photo of Existing Playground**). This playground is approximately 25 years old and is requiring replacement, and the FVRD requires an experienced contractor to remove the existing playground, expand the existing border, and install the new playground (see **Schedule D**) which has been purchased and will be supplied by the FVRD.

Work must be completed no later than **June 13, 2025**. Work can be completed Monday to Friday between 7 am – 8 pm, and must be in accordance with the [FVRD's Good Neighbour Practices](#).

The services required include the following:

- » Removal and disposal of existing playground structure
- » Dismantle swing set and spinner bowl – FVRD will keep these for a future site
- » Expansion of current playground border to **80ft x 50ft** to accommodate new structures (**see Schedule C – Border Expansion**)
- » Installation of new playground as per the provided instructions (see **Schedule D – Playground Installation Instructions**)
- » Installation of existing "Jeep" play structure into new playground area
- » Removal of existing wood border and replacement with 6" x 6" pressure treated lumber
- » Playground surface must be engineered wood fibre - 150 cubic yards
- » Provide a CSA certified inspection upon completion of the installation

3. Certifications and Experience

The successful proponent will:

- » Be CPSI certified and have thorough knowledge and ability to apply applicable and current Canadian Playground Safety Institute standards.
- » have five or more years of experience in installation of playgrounds and landscaping.

- » take full responsibility to ensure that, if needed, traffic control is carried out in accordance with the most recent copy of the [Ministry of Transportation and Highways Traffic Control Manual for Works on Roadways](#) and any applicable WorkSafeBC regulations and obtain proper permits for working on public roadways.
- » ensure the safety of the public, vehicular and pedestrian traffic, and employees using proper high-vis safety gear, signage, traffic cones, and security fencing.

4. ONSITE MEETING

An optional **onsite meeting** will be held at Shannon Community Park (10214 Parkwood Drive) in Popkum, BC on **Friday March 21, 2025 10-10:30 am. Pre-registration** for the onsite meeting is required by **Thursday March 20, 2025** at noon via email to parks@fvrd.ca

5. SUBMISSION

One (1) completed copy of the Quotation marked with the RFQ Title and RFQ Number must be delivered by email, hand, or regular mail or courier before **Friday March 28, 2025 1 PM PST** to:

Fraser Valley Regional District
Attn: **Charlotte Whaley**
1 - 45950 Cheam Avenue
Chilliwack, British Columbia V2P 1N6
Email: cwhaley@fvrd.ca

An electronic file version is preferred (such as PDF or Word document) either by email or delivered on USB flash drive. Hard copies will also be accepted in person, regular mail, or courier.

Quotations received after the time specified above will not be considered.

The FVRD reserves the right to cancel this RFQ for any reason whatsoever without any liability to any party for any claims of any kind whatsoever.

All Quotations will remain confidential, subject to the statutory requirements for disclosure under the *Freedom of Information and Protection of Privacy Act*.

6. INQUIRIES AND ADDENDA

All inquiries regarding this RFQ should be directed to:

Melissa Geddert,
Acting Manager of Integrated,
Planning and Engagement
Telephone: 604-702-5038
Email: mgeddert@fvrld.ca

Any enquiries that are received by the FVRD and that affect this RFQ will be issued as an addendum to all contractors that received the original RFQ. By delivery of a Quotation, the Contractor is deemed to have received, accepted and understood the entire RFQ including any addenda.

Any information regarding this RFQ obtained by a party from any source other than the FVRD by way of addenda is not authorized and should not be relied upon.

7. NO CONTRACT

This RFQ is simply an invitation for quotations for the convenience of all parties and should not be construed as an intention by the FVRD to enter into contractual relations with any party submitting a Quotation. The FVRD will provide written notice of acceptance of a Quotation in the event that the FVRD seeks to acquire the Services and formalize a contract for that purpose. The FVRD may negotiate changes to any terms of a Quotation for the purposes of finalizing a contract.

Should a contract be finalized:

- » This RFQ quote may be used to form a contract.
- » The Contractor is responsible for a minimum of **\$5,000,000** commercial liability insurance naming the Fraser Valley Regional District as additional insured.

If the Contractor or any sub-contractors are required by law to be registered with the Worker's Compensation Board (WCB), then the Contractor will submit either a WCB clearance letter indicating that the Contractor's WCB account is in good standing or a WCB registration number prior to commencement of the Services or at such other times as the Regional District may request.

8. LIMITATION OF LIABILITY

By submitting a Quotation, each contractor irrevocably agrees that the FVRD shall not be

liable to any contractor Proponent or any person whatsoever, for any claims of any nature (in contract, in tort, or otherwise), for any costs, expenses, compensation, damages, or anything whatsoever, including without limitation, costs, and expenses associated with the Contractor's preparation and submission of their Quotation, their participation in this RFQ, for loss of revenue, opportunity or anticipated profit, arising in connection with its Quotation, this RFQ, any subsequent processes or opportunity, any contract, or any matter whatsoever.

9. CONFLICT OF INTEREST

Contractors shall disclose any potential conflict of interest and the existing business relationship they may have with the FVRD, its elected or appointed officials, or employees.

10. NO LOBBYING

Contractors and their agents are not permitted to contact any member of the FVRD Board of Directors or staff with respect to this RFQ, except as expressly provided for herein. Contractors will not offer entertainment, gifts, gratuities, discounts, or special services, regardless of value, to any employee or elected official of the FVRD. The FVRD reserves the right to disqualify any contractor from participation in this RFQ that acts in contravention of this requirement.

11. EVALUATION

The evaluation of the RFQ will be conducted by a committee formed by the FVRD and may include, at the FVRD's sole discretion, employees, consultants and contractors. Quotations will be evaluated based on the overall best value to the FVRD using the following criteria:

Evaluation Criteria	Decision Factors	
Mandatory	Received by Closing Date and Time	Pass/Fail
Mandatory	Completed Schedule A - Quotation	Pass/Fail
Mandatory	Copy of Valid CPSI Certification	Pass/Fail
Evaluation	Price (Schedule A)	/100

SCHEDULE A
Quotation RFQ #25005

Business Name_____

Name and Title of Proponent_____

Address_____

Telephone_____

Email_____

Form of Business Organization

☐

Sole Proprietorship

☐

Partnership

Date of Establishment_____

☐

Corporation

Date of Incorporation_____

Business No._____

I/We hereby offer to provide to the Fraser Valley Regional District the required services for the prices plus applicable taxes:

Rate (CAD) for Shannon Community Park Playground Installation (not including GST)	\$
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If this offer is accepted by the FVRD, then such offer and acceptance will create a contract as described in the RFQ, this Quotation and other terms, if any, that are agreed to in writing by the parties.

I/We the undersigned authorized representatives of the Contractor, having received and carefully reviewed the RFQ, including without limitation the scope of work and general terms and conditions, submit this Quotation in response to the RFQ.

This Quotation is offered by the Contractor this____day of_____, 2025

I/We have authority to bind the Contractor

Legal Name of Contractor/Business

Signature of Authorized Signatory

Legal Name and Title

SCHEDULE B

Existing Playground



SCHEDULE C

Border Expansion



SCHEDULE D

Playground Installation Instructions



Customer Name:

Sales Number:

Unit Number: ŮÛŸ ÚËÍ €€ Î ÞHG

Distributor Name:

Distributor Phone Number:



Dear Valued Wisdom Playground Customer,

Thank you for purchasing our Wisdom Playground commercial play system. We appreciate the confidence you have placed in our company. We look forward to working together on this playground project as well as those in the future.

The information that follows is your Wisdom Playground Owner's Manual & Assembly Instructions Manual. We have designed this information expressly for the product you have purchased. We recommend reading through the entire manual before you begin the installation and keeping it in a convenient location for future reference.

The initial pages contain important information regarding the placement, installation, and safety practices common to commercial play equipment. Also, you will find a recommended maintenance schedule, safety guidelines, warranty information, installation instructions, and the site plan. Please read this information carefully and apply these guidelines to your specific situation.

We also recommend you review our warranty. It is one of the best in the industry, and we are pleased to offer it to you. In the unlikely event, you need to use it; however, we have enclosed a copy of the warranty guidelines.

If you have any questions concerning your new play equipment, you may contact your regional Wisdom Playground representative directly, or feel free to contact our Wisdom Playground customer service department by phone at 910-769-3576 or email at connie@wisdomplayground.com We invite you to learn more about our company and our playground product line, Wisdom Playground, on our website at www.wisdomplayground.com

Thank you again for the opportunity to serve you on this project. We are grateful for your business and look forward to working with you on your future playground equipment projects!

Sincerely,

Wisdom Playground



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Commercial Playground Safety Guidelines

When installing your playground, it is essential always to consider the specific conditions of your location. Becoming familiar with the safety guidelines set forth by the Consumer Product Safety Commission (CPSC) will help you in maximizing your play value while enhancing your child's safety. We strongly recommend becoming knowledgeable of the playground safety guidelines published by the CPSC in pub #325, Handbook for Public Playground Safety before beginning the installation, as our play equipment is engineered and designed based on the most current CPSC standards.

For information regarding public playground safety and your responsibilities as the owner, manager, or installer of this equipment, we recommend you contact the U.S. Consumer Product Safety Commission (CPSC) for the latest copy of the Public Playground Safety Handbook. You may obtain a copy of this guidebook by contacting the CPSC at 800-638-2772 or www.cpsc.gov.

Safety Surfacing

The playground area, both around and underneath the play structure, must be covered with an accessible, impact attenuating surfacing material to help reduce the risk of severe or life-threatening injuries from a fall from the equipment. The surfacing material may be either a unitary or a loose-fill product; however, the proper material, as well as the appropriate depth/thickness, must be maintained to be effective. The surfacing depth is determined by both the type of material and the critical fall height of the play equipment. A general guide outlining the type of surfacing, critical fall height, and recommended depth of surfacing can be found in the U.S. Consumer Product Safety Commission (CPSC) in pub #325. Playground safety surfacing must be compliant with ASTM F-1292, Standard Specification for Impact Attenuation of Surfacing Materials Within the Use Zone of Playground Equipment and ASTM F-1951, Standard Specification for Determination of Accessibility of Surface Systems Under and Around Playground Equipment. The playground safety surfacing manufacture will be able to provide the necessary documentation that denotes compliance.



The playground safety surfacing manufacture will also be able to recommend the appropriate depth of playground safety surfacing based on the critical fall height for the playground equipment. The critical fall height for the playground equipment is noted on the plan view as HDPS Highest Designated Play Surface.

Surfaces such as asphalt, concrete, gravel, or sod are not acceptable for use under playground equipment, or anywhere within the stated minimum area required. In order to meet the safety standards, worn surfacing must be repaired in order to meet safety standards. Concrete footing should never be exposed, and surface depth should comply with installation instructions.

Use Zones

The use zone for equipment should extend a minimum of 6' in all directions from the perimeter of the equipment. The use zones of two stationary pieces of playground equipment that are positioned adjacent to each other may overlap if the adjacent designated play surfaces of each structure are no more than 30" above the protective surface, and the equipment is at least 6' apart.

If adjacent designated play surfaces on either structure exceed a height of 30", the minimum distance between the structures should be 9'. Use zones of the play equipment, as well as the fall height of the equipment, will be shown in the plan view drawing and must be adhered to for safety purposes.

Fall Heights

Unless specified otherwise, the fall height of a piece of equipment is the distance between the highest designated playing surface and the protective surfacing beneath it.



Site Preparation

Review the entire Wisdom Playground Owner's Manual & Assembly Instruction Manual before beginning the installation. Wisdom Playground takes great pride and effort to ensure your equipment meets or exceeds all current Consumer Product Safety Commission (CPSC), American Society for Testing and Materials (ASTM) guidelines, and International Play Equipment Manufacturers Association (IPEMA) standards in effect at the time of your purchase.

Before You Start

Contact local and regional authorities regarding any building codes or permit requirements before beginning installation. Also, it is common practice to contact your insurance carrier to ensure your playground area has adequate insurance coverage.

Storage Considerations

When you receive your play equipment, we recommend that the installation takes place as soon as possible. Equipment is packaged to keep it safe and damage-free during shipment. However, the packaging material is not suited for periods of extended time in an uncontrolled environment. Both moisture and heat generated inside the plastic packaging may cause damage to the powder-coated finish if left for extended periods.

We recommend storing equipment in a controlled environment, such as a storage container or indoors. If this is not possible, the packaging material should be removed from the equipment. In addition, large roto-molded parts (panels, arch bridge panels, slide hoods, etc.) need to be stored flat to prevent warping.



Look Below Ground

Always arrange for your state's 811 underground utility services to locate any buried utilities, which could include the following:

- Water
- Sewer
- Telecommunications
- Cable
- Electric
- Sprinklers
- Drainage pipes

This is a free service and knowing where underground utilities are located will determine if your site location is suitable and can influence how your playground will be configured.

Look Above Ground

Overhead obstructions within the use zones of playground equipment that are not part of the play structure (i.e. tree limbs) should be at least 7' above each designated play surface and the pivot point of swings.

All overhead utility or power line clearances above the use zone areas shall comply with all local, state, and national codes, such as the National Electrical Safety Code

At Ground Level

The playground location should be graded flat to create the safest area possible. Soil conditions and the ground slope will impact water drainage. You may desire to inquire with local contractors for recommendations on grade and drainage concerns. Special installation considerations must be implemented for sites that are not level.

Identify any additional structures in the area (trees, poles, walkways, fences, signs, etc.) to ensure the placement of the playground in relation to these fixed structures meets all required clearances. All asphalt, concrete, and other such debris must be removed from the site prior to installation.

Look Outside the Area

Identify hazards in the area that may require fencing or re-directed traffic patterns. It is recommended to maintain safe distances from hazards, such as swimming pools, ponds, roads, drop-offs, etc. It is highly recommended that children be a safe distance from such hazards, mitigating the risk of injury while still allowing for observation by parents or teachers. If fences are used, they should conform to local building codes and/or ASTM F-2049.

Conduct Your Inventory


Each instruction guide contains a packing list of all parts and hardware necessary for a successful installation. An inventory of all parts, including hardware, should be conducted **PRIOR** to the installation. This will ensure that the components are accounted for as you get ready to star. If you have any missing or damaged parts, please contact your sales representative **IMMEDIATELY!** Wisdom Playground is not responsible for parts discovered missing over ten days after receipt of the shipment.

Preparing Your Site Layout

The site plan and the footing diagram provide accurate measurements and markings for the playground footprint. Use the dimensions shown between footings on the footing diagram to layout the actual footprint of the play structure. Locate any freestanding play equipment in the same manner, providing the necessary clearance between the equipment as well as any fences, trees, etc.

If the site cannot be graded level, adjust the depth of footings to maintain a level footing base. If soil conditions are loose or unstable, a larger diameter footing may be required. After marking your footing locations, playground perimeter, and use zone perimeter, locate and set center deck posts. Form center posts in concrete. Allow concrete to cure for at least 24 hours before adding the additional posts and decks as outlined in the site plan. Once all decks are installed, components such as slides, climbers, etc., can be connected per their respective assembly instructions. Note that connecting components between decks, such as crawl tunnels and bone bridges, should be installed concurrently with the decks to ensure an accurate fit. Unless directed by an experienced installer, assemble the entire structure before pouring the rest of the concrete. Concrete with a minimum psi of 2,500 must be used and should be mixed in accordance with the manufacturer's specifications. It is recommended to allow 48 hours for the final concrete to cure before the playground is opened for use.

IMPORTANT: Never leave the installation site unattended without making sure that all fastening hardware on all equipment is tight. Failure to do so may result in injury or equipment damage. The installation areas should have clearly marked warning signs indicating that the playground area is a designated construction zone. Usage of the equipment at any stage of the installation process prior to completion will attract unauthorized activity regardless of its actual state of readiness. After work hours, it is recommended to surround the play area with portable safety fencing or caution tape and signage to deter any trespassing onto the construction area.



Even during installation, children can gravitate to unattended equipment, thereby increasing safety risks. Do not attach swing chains, exercise rings, or similar moving components until the entire construction is complete and safety surfacing is in place.

In addition, never leave the job site unattended without making sure that all open holes are covered with a material such as plywood. Rope off all unfinished equipment to keep the children away until the build is complete.

It is recommended that you have a Certified Playground Safety Inspector (CPSI) on-site during installation. Upon completion of the installation (including safety surfacing and all site amenities), the playground should be audited by a Certified Playground Safety Inspector (CPSI), providing documentation indicating the playground is installed correctly and meets the guidelines set forth by the Consumer Product Safety Commission.

Warning Labels

Wisdom Playground provides warning labels that must be installed on vertical posts to comply with ASTM 1487, which reads, “**Warning: Installation over a hard surface such as concrete, asphalt or packed earth may result in serious injury or death from falls.**”


Manufacturing Labels

Wisdom Playground provides manufacturer labels in the installation kit. These labels must be installed to comply with CPSIA Section 103A. A manufacturer label is required on each independent play unit.



Tools Required

Tools normally required include the following:

- ☐ Wheelbarrow (for mixing concrete)
 - ☐ Power Drill, 3/8" (with extension cord if necessary)
 - ☐ Levels
 - String Level
 - Magnetic Torpedo Level
 - 4ft Level
 - ☐ Standard Tool Kit
 - ☐ Wrench Set
 - ☐ Allen Wrench Set
 - ☐ Tin Snips
 - ☐ Box Cutter / Razor Tool
 - ☐ Mallet
 - ☐ Shovels
 - ☐ Rakes
 - ☐ Posthole Digger / Auger
 - ☐ Tape Measure
- 



Wisdom Playground Warranty

Wisdom Playground warrants to its original customer for as long as the original customer owns the product and uses the product with regular use and installation in accordance with published specifications to be free from defects in materials and workmanship.

This warranty does not cover damage from misuse, vandalism, modified parts, or damage such as dents, scratches, fading/weathering, acts of God, and normal wear and tear.

Warranty claims must be filed within the applicable warranty period. Warranty replacement does not include the cost of labor for part replacement. Replacement parts carry the applicable warranty from the date of shipment of the replacement part.

One Hundred (100) Year Limited Warranty

- On aluminum and steel upright posts against structural failure due to deterioration, corrosion, or workmanship
- On hardware against structural failure due to deterioration, corrosion, or workmanship
- On post caps and clamps against structural failure due to deterioration, corrosion, or workmanship

Fifteen (15) Year Limited Warranty

- On rails, rungs, rigid climbers, loops, and decks against structural failure due to deterioration, corrosion, or workmanship
- On all HDPE and rotationally molded plastic components against structural failure due to materials, or workmanship

Five (5) Year Limited Warranty

- On cables and nets against premature wear due to natural deterioration or manufacturing defects
- On moving parts against structural failure due to materials or workmanship



One (1) Year Limited Warranty

- On all materials and products not covered above against failure due to materials or workmanship

Warranty Procedure

To make a warranty claim, submit your request in writing, including photographs of defective equipment, and the original purchase invoice or invoice number to your Wisdom Playground representative.

We will review the information and communicate options with you. If the product is under warranty, we will replace the defective part, including freight costs. Wisdom Playground is not responsible for labor costs to replace the part. Wisdom Playground reserves the right to inspect all products identified as defective, and photos of defective equipment will be required to accompany warranty claims.

Supervision Guidelines

Even playgrounds that are designed, installed, and maintained in accordance with safety guidelines and standards can still present hazards to children in the absence of adequate supervision. The goal of playground safety is to remove hazards and minimize injury while playing, but these risks cannot be eliminated entirely. Because all playgrounds present some challenges, and children can be expected to use equipment in unintended ways, injuries can occur. It is the responsibility of a playground supervisor to understand the basics of playground safety. Supervisors should be aware that the playground equipment is designed based on the most current CPSC guidelines. For more information on playground guidelines, go to the Consumer Product Safety Commission's website at www.cpsc.gov.

The following are some general guidelines to follow:

- Direct children to age-appropriate activities. Keep in mind that not all playground equipment is appropriate for all children who may use the playground. The range of users encompassed by this CPSC specification is the 5th percentile 2-year-old through the 95th percentile 12-year-old. It is essential to recognize that preschool-age children require more attentive supervision on playground equipment than older children
- Children should not wear loose clothing, hoods, drawstrings, or jewelry while on the playground equipment. These items increase the risk of injuries related to strangulation due to entanglements
- Make sure children are wearing proper footwear
- Check for and remove unsafe modifications that are not part of the design, especially ropes tied to equipment, before letting children play
- Look out for dangerous horseplay, such as children throwing protective surface materials, jumping from heights, etc.

- Watch for and stop children from wandering away from the play area
- Check for properly maintained protective surfacing
- Prohibit use of playground while wet
 - Wet equipment will not provide the necessary traction and gripping capability
 - Slips or falls may occur
- Observe play patterns to note possible hazardous play and overcrowding on playground equipment

Loose-Fill Surfacing

Surfacing should be checked regularly to ensure it has not displaced significantly, particularly in areas of the playground most subject to displacement (heavy traffic areas such as stair entry and slide exits). Displaced loose-fill surfacing should be raked back into proper place so that a constant depth is maintained throughout the playground area.

Routine maintenance for surfacing:

- Activities in areas under swings and slide exits tend to displace surfacing quickly. Rake loose-fill surfacing back in place to ensure proper depth/ thickness
- Wet mulch compacts faster than dry, fluffy mulch. If pooling water is noticed regularly on mulch surfacing, consider addressing drainage issues
- Most loose-fill surfacing that freezes solid no longer functions as protective surfacing. Even if the first few inches are loose, the base layer may be frozen, and the impact attenuation of the surfacing may be significantly reduced

Contact your playground installer for more information about loose-fill safety surfacing or the manufacturer of the surfacing for recommended maintenance and inspection requirements.

The attached list is a helpful guide in maintaining your playground. It is intended to address general maintenance concerns to be performed on a periodic basis. It does not provide a complete safety inspection of the playground equipment. It is recommended to have your playground inspected by a Certified Playground Safety Inspector annually.



Maintenance Guidelines

A consistent and thorough maintenance plan for each playground and independent play unit is the most effective way to keep your playground safe. Train the right people to oversee maintenance schedules and conduct inspections. We recommend the playground safety course offered by the National Recreation and Parks Association. With the successful completion of the course, a participant will earn the Certified Playground Safety Inspector (CPSI) certification, which is good for three years.

Maintenance

Maintenance reviews should be carried out in a systematic manner by trained personnel familiar with the playground area, such as maintenance workers, playground supervisors, etc. Any damaged or worn parts or any other hazards identified during a review must be repaired or replaced before allowing children to use the playground equipment.

The frequency of maintenance will be determined by several factors, such as the frequency of use, number of children using each unit, age of children, age of equipment, the surrounding area, and frequency and severity of inclement weather. Maintaining your playground equipment as well as its surrounding area, is essential to minimizing the risk of injury to users, as well as maximizing your playground's useful lifespan.



We recommend the following maintenance procedures be followed:

- On a daily basis:** A responsible individual should conduct a brief visual check for structural defects, signs of vandalism, and litter or foreign matter that needs to be removed.

- On a weekly basis:** A responsible individual should complete the checklist on the following pages. Any required repairs should be detailed on the separate maintenance. Once the repairs are completed, file the signed checklist and the record for future reference. A dated file and form should be kept for each play structure at each location.

Inspection

Inspections should be carried out by a certified playground safety inspector (CPSI). Check with your local area to find if there are current regulations regarding playground inspections.

Audit

Audits are conducted at milestones in the life of your playground. An audit includes a full inspection as well as a maintenance plan. Audits are recommended at the completion of the installation, a renovation, or significant addition. Part of the audit will include a maintenance plan and an inspection schedule.



Records

All maintenance and signed inspection reports must be kept on file. The maintenance records support your audit and action plan. The audit will continue to play a major role in the inspection and maintenance program by measuring progress, recording actions taken, and recommendations made.

Other important information to keep on file includes information about the manufacturer, sales representative contact information, sales brochures, date of purchase, sales/purchase order receipt, shipping information, renderings and drawings, bill of materials/packing list, installation instructions, date of installation, installer contact information, and warranty information. A record of any accident or injury reports should be retained on file as well.

Maintenance Checklist

Play Structure in General

- ☐ Post and component footings are not exposed, cracked, or loose
- ☐ Clamps show no sign of slippage, cracking, or failure
- ☐ Clamp drive rivets and hardware are secure
- ☐ Welds are intact and free of cracks
 - ☐ Slide and Deck Enclosures
 - ☐ Overhead Activities
 - ☐ Climbers
- ☐ No rust or corrosion
- ☐ No splintered, cracked, gouged or otherwise deteriorated plastics; check for integrity of the plastic, keep plastic clean of any extraneous substances, verify that any deformation does not create entrapment as specified on ASTM F-1487 Sec. 6
- ☐ No scratched, chipped, or peeling paint
- ☐ Metal parts show no visible cracks, bending, warping, or breakage
- ☐ No missing bolts, nuts, etc.
- ☐ All bolts & nuts and fasteners are tight
- ☐ All joints are secure **(pay special attention to sectional slides, flush mounted decks, and pipe connections)**
- ☐ All swivels, bearings, grease fittings, and moving parts are well lubricated and not excessively worn **(pay special attention to tot & strap swing seats)**
- ☐ No broken or missing parts
- ☐ No sharp edges or unsafe protrusions (check metal corners, bolts, etc.)
- ☐ No exposed mechanisms, junctions of moving parts, or components are posing possible pinch or crush points

Play Events

- ☐ Plastic is not cut or cracked
- ☐ All slide supports/anchors are intact and secure
- ☐ All 'S' hooks are closed and not excessively worn

Swings

- ☐ All 'S' hooks or clevises are closed and not excessively worn
- ☐ No exposed metal on swing seats
- ☐ Swing chain is in good condition and not excessively worn, especially at connection points
- ☐ Connectors and chain have free movement

Surrounding Area

- ☐ Resilient surfacing material is not scattered or excessively worn (**pay special attention to area at the end of slides and under swings**)
- ☐ Resilient surfacing material is adequately deep and retains its fall absorbing abilities as specified at time of installation
- ☐ Border around playground is in good condition and has not come loose
- ☐ No roots, rocks, or other objects are causing a tripping or injury hazard
- ☐ Area is clean of litter (no broken glass or bottles, etc.)

Footings

Any components that require a footing (vertical post, slide foot, climbers, etc.) are set at a length to accommodate 12" of surfacing material. If a different depth of surfacing will be used, modifications need to be made. **EXAMPLE: If only 8" of surfacing material will be used, posts or legs will either need to be cut down 4" or footings will need to be dug 4" deeper.**

When concrete is poured in footing, 4" needs to be left at the top to allow for backfill of sub-grade. Any components that require a footing (vertical post, slide foot, climbers, etc.) are set at a length to accommodate a specific deck height. If deck height is modified from standard, modifications need to be made to the part. **EXAMPLE: If a component is made for a 72" deck height, but is being used on a 68" deck height, posts or legs will need to be cut down 4" -- plus any additional adjustments for surfacing as described above.**

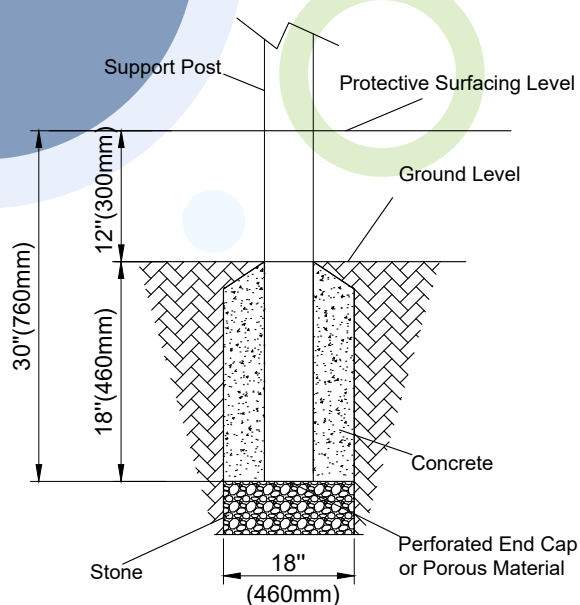
Most climbers are now being manufactured for specific deck heights. This will save installation time by eliminating the need to cut every climber down that is being installed at a deck height less than 72". **EXAMPLE: A coil climber is now manufactured for a 24", 36", 48", 60" and 72" deck height instead of only for a 72" deck height.**

With the exception of the first central post, all equipment should be put together first and leveled before concrete is poured in footings.

Concrete must have a minimum rating of 2,500 psi and must be mixed per manufacturer's recommendations. Allow the concrete to cure for at least 48 hours before equipment usage! **NOTE: One 80lb bag of concrete yields approximately 0.60 cubic feet.**

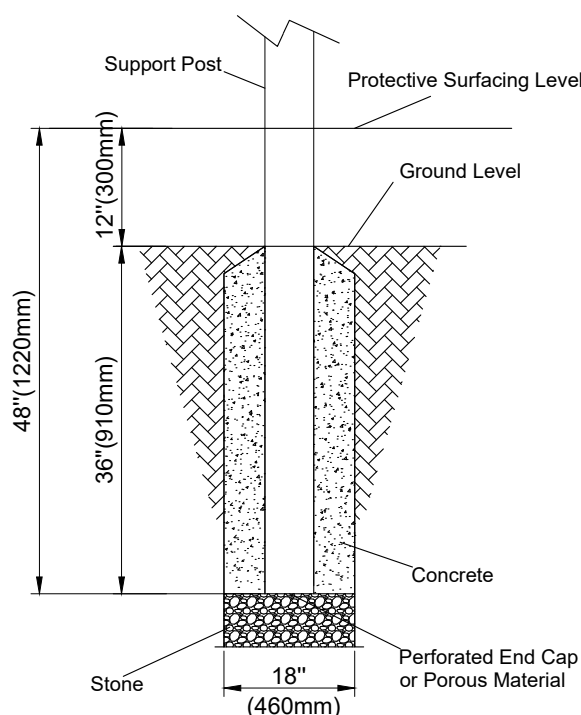
(DETAIL 1)

Support Post Footing Detail



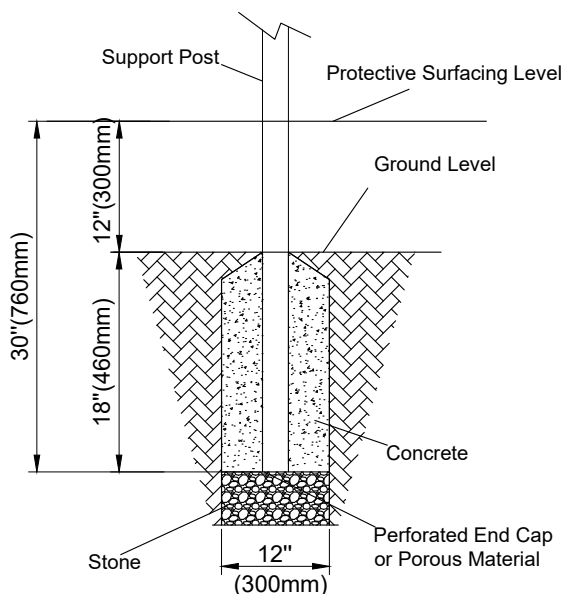
(DETAIL 2)

Single Post Footing Detail



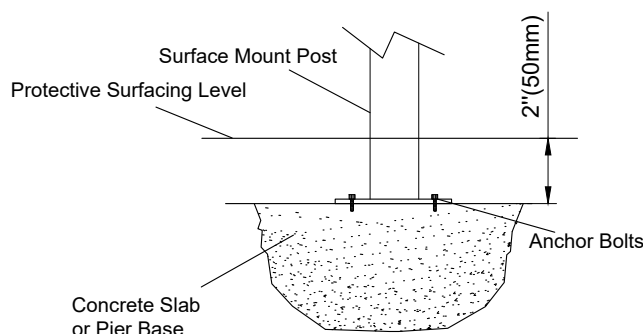
(DETAIL 3)

Component Footing Detail



(DETAIL 4)

Surface Mount Detail

**INSTALLATION NOTES:**

- (1) Paved surfaces such as asphalt and concrete, are not acceptable for use under your structure.
- (2) It is the consumer's responsibility to check with local utilities prior to excavating footings for any underground utility lines that may exist within the installation area.
- (3) It is the consumer's responsibility to check local soil conditions and drainage within the site area. Inquire with local contractors for appropriate recommendations.
- (4) If the structure is to be installed across uneven terrain, maintain the support post mark for protective surfacing level at the lowest grade. Adjust other footings accordingly.
- (5) The base of footings must be below frost lines.
- (6) Do not encase the bottom of support posts in concrete. Place all posts directly on packed stone.
- (7) Assemble the entire structure before pouring concrete unless specifically instructed to do so in the individual component installation instructions.
- (8) Read completely the installation instructions provided with your structure prior to beginning construction.

SITE NOTES:

- (1) The site plan provided must be checked against the actual site area to ensure that placement of your structure meets required clearances.
- (2) The dimensions labeled are for location of footing holes not exact placement of equipment. Assemble plumb and level equipment before pouring concrete.
- (3) There must be a minimum distance of 6 (1830mm) between any obstacle, sidewalk, etc., and your structure.
- (4) Slides must have a use zone that extends out from the lower exit section of the slide a distance that is at least 6 (1830mm) or equal to the vertical distance from the highest point of the sliding surface to the top of the protective surfacing, whichever is greater. The slide use zone should not extend greater than 8' (2438mm) from the end of the lower exit section.
- (5) The complete area, including the space under and around the equipment, must be covered with an impact attenuating material. See the 1997 publication, "Handbook for Public Playground Safety" published by the U.S. Consumer Product Safety Commission, for guidelines and recommendations on the type and depth of surfacing material. For a copy of the "Handbook for Public Playground Safety" write to: U.S. Consumer Product Safety Commission, Office of Information and Public Affairs, Washington DC 20207.
- (6) Supervise children as they play.

**Thank-You
for the
Opportunity
to
Serve You!**

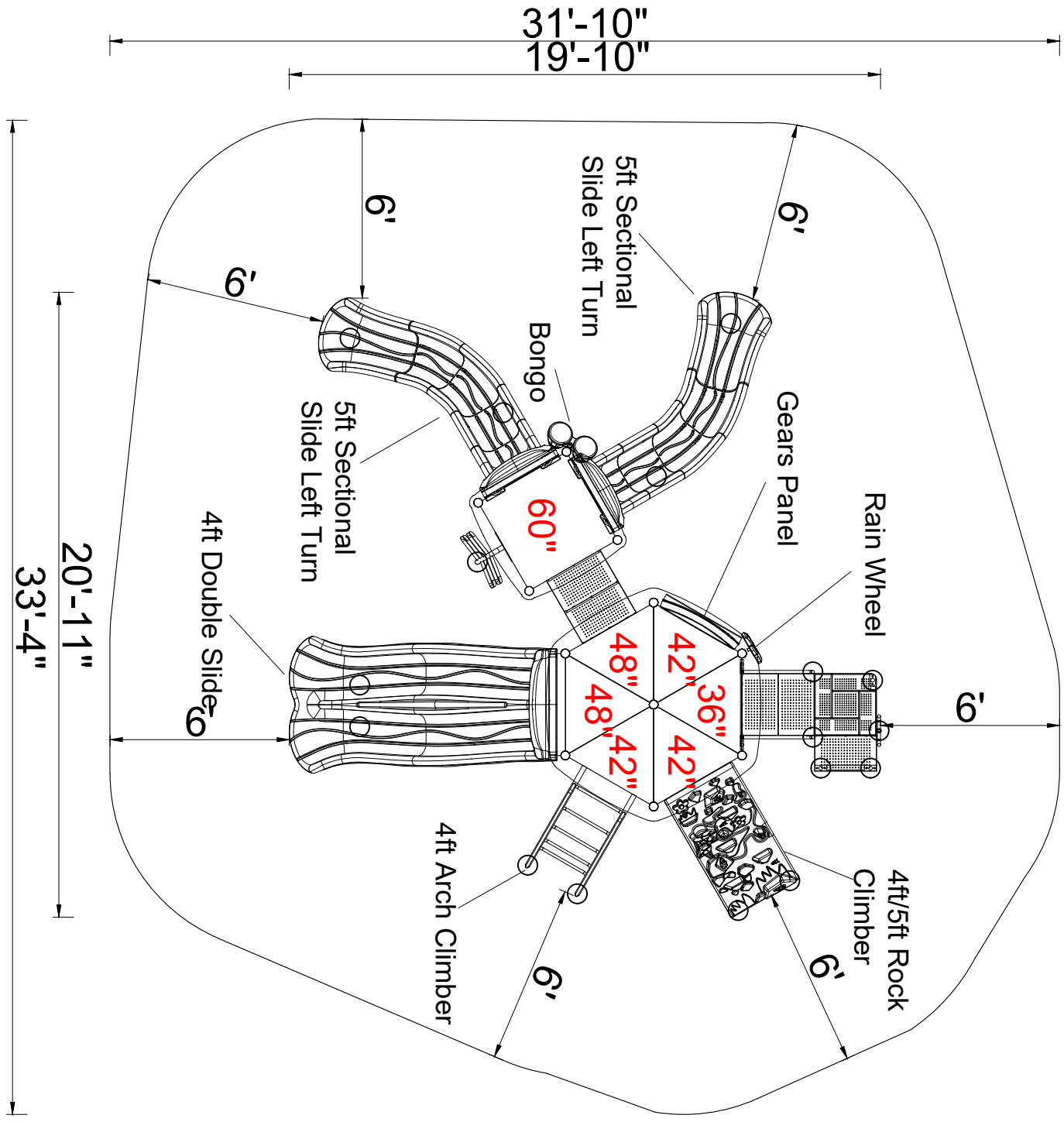


3879 US Highway 421, Unit 110 & 120, Wilmington, NC 28401
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910-769-3576

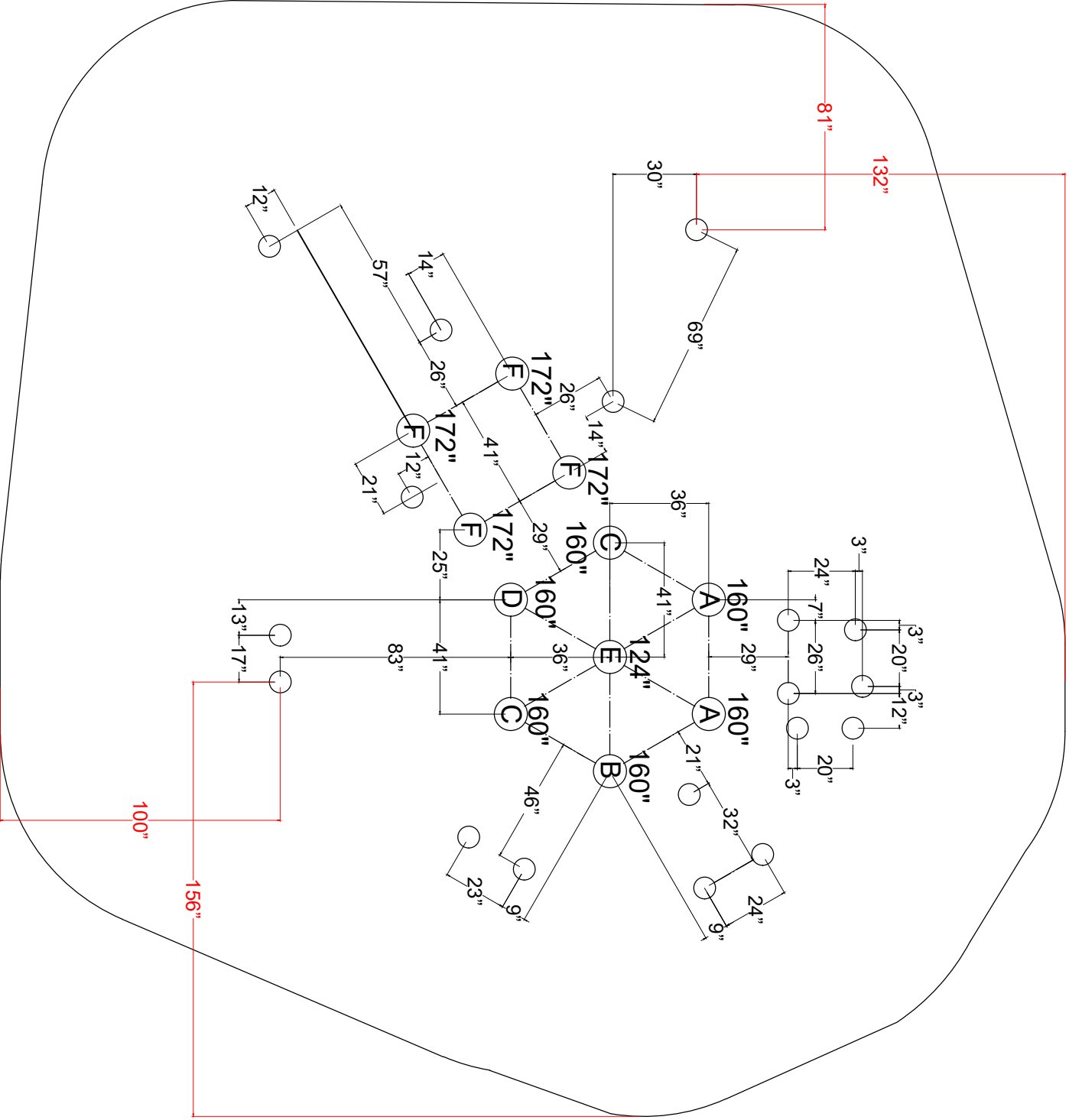


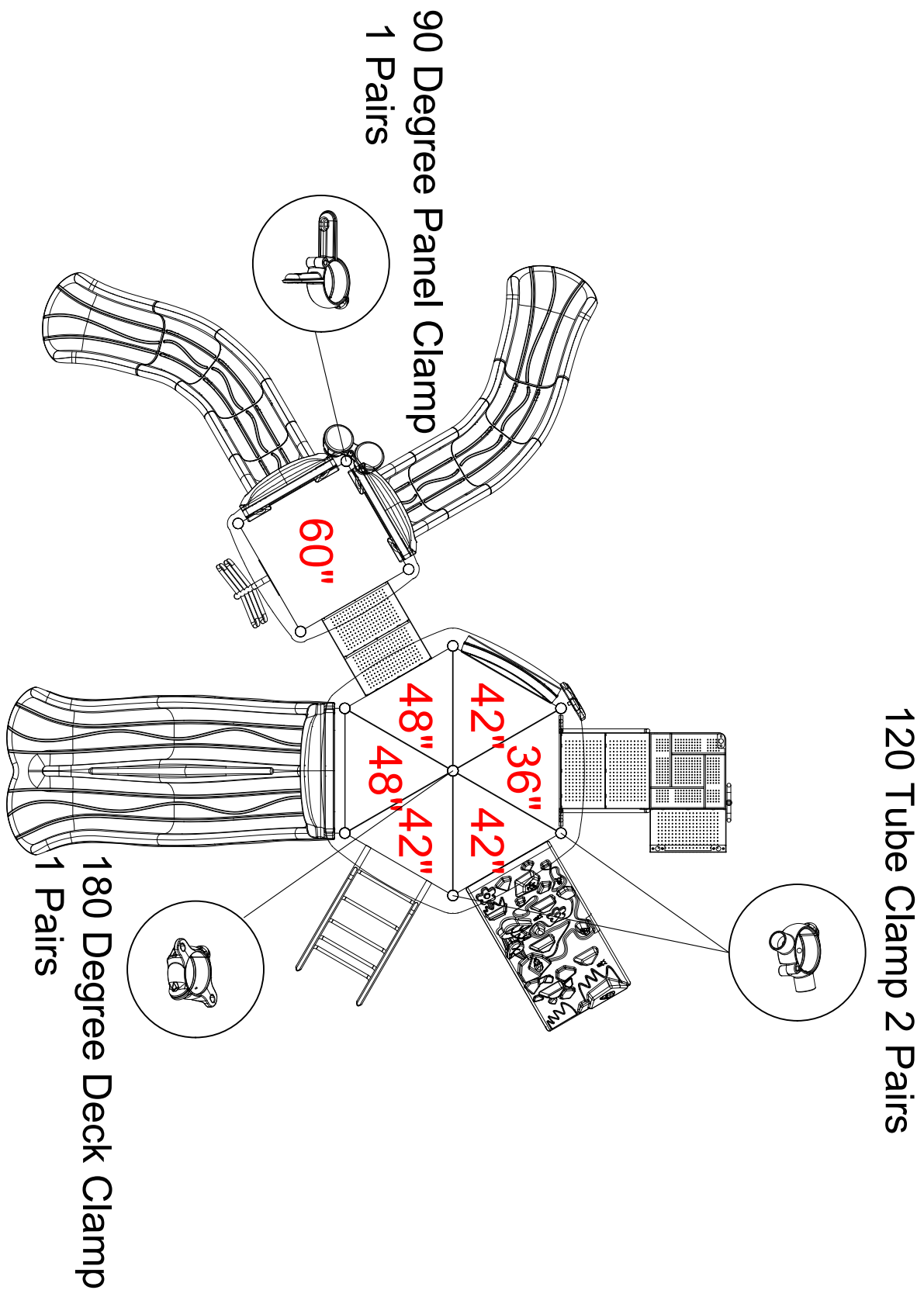


Site Layout



Footing Diagram

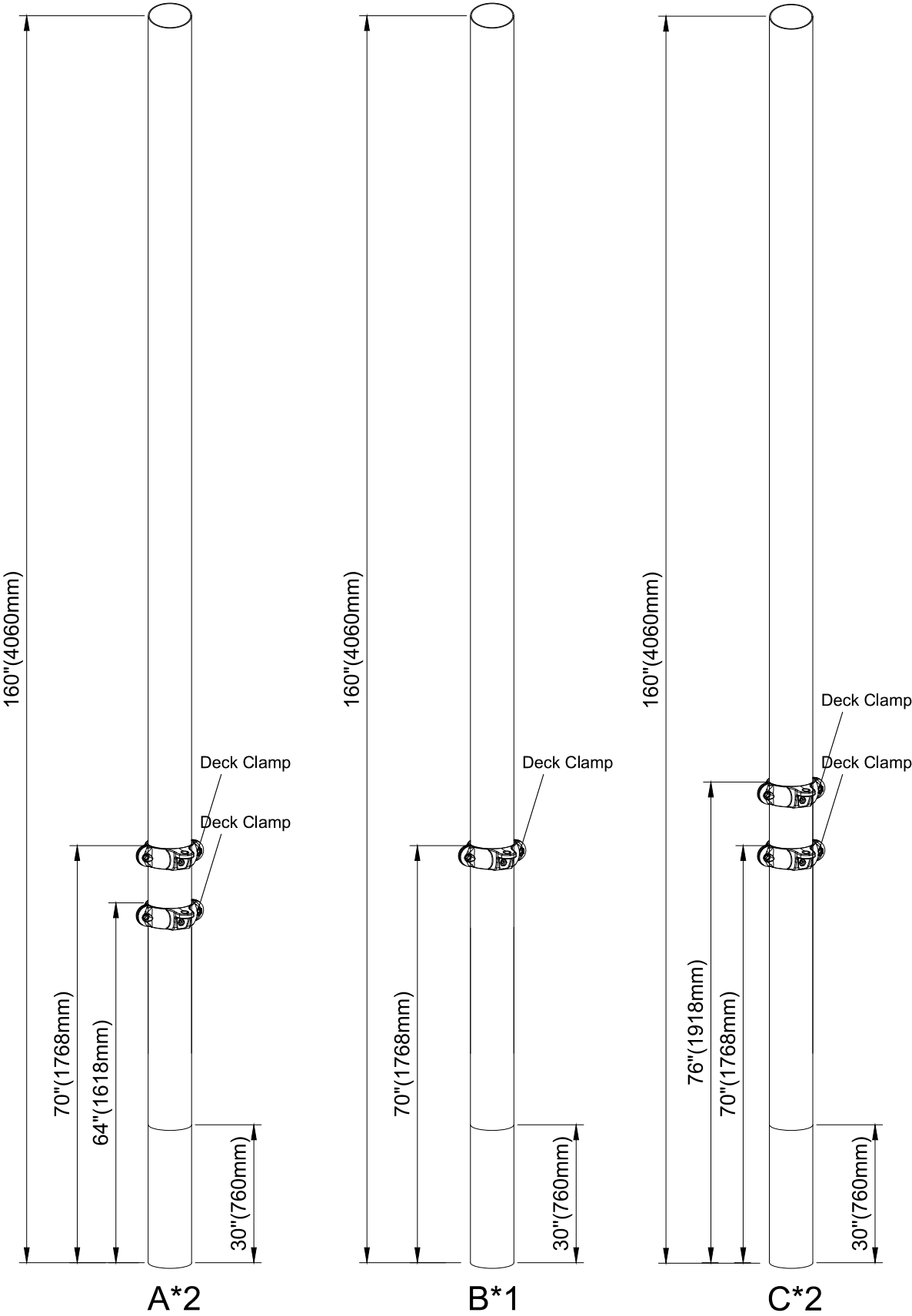




As shown on the overhead drawing, the marked panels are fixed with the corresponding Panel Clamps, and the unmarked ones are fixed with Universal Clamps.

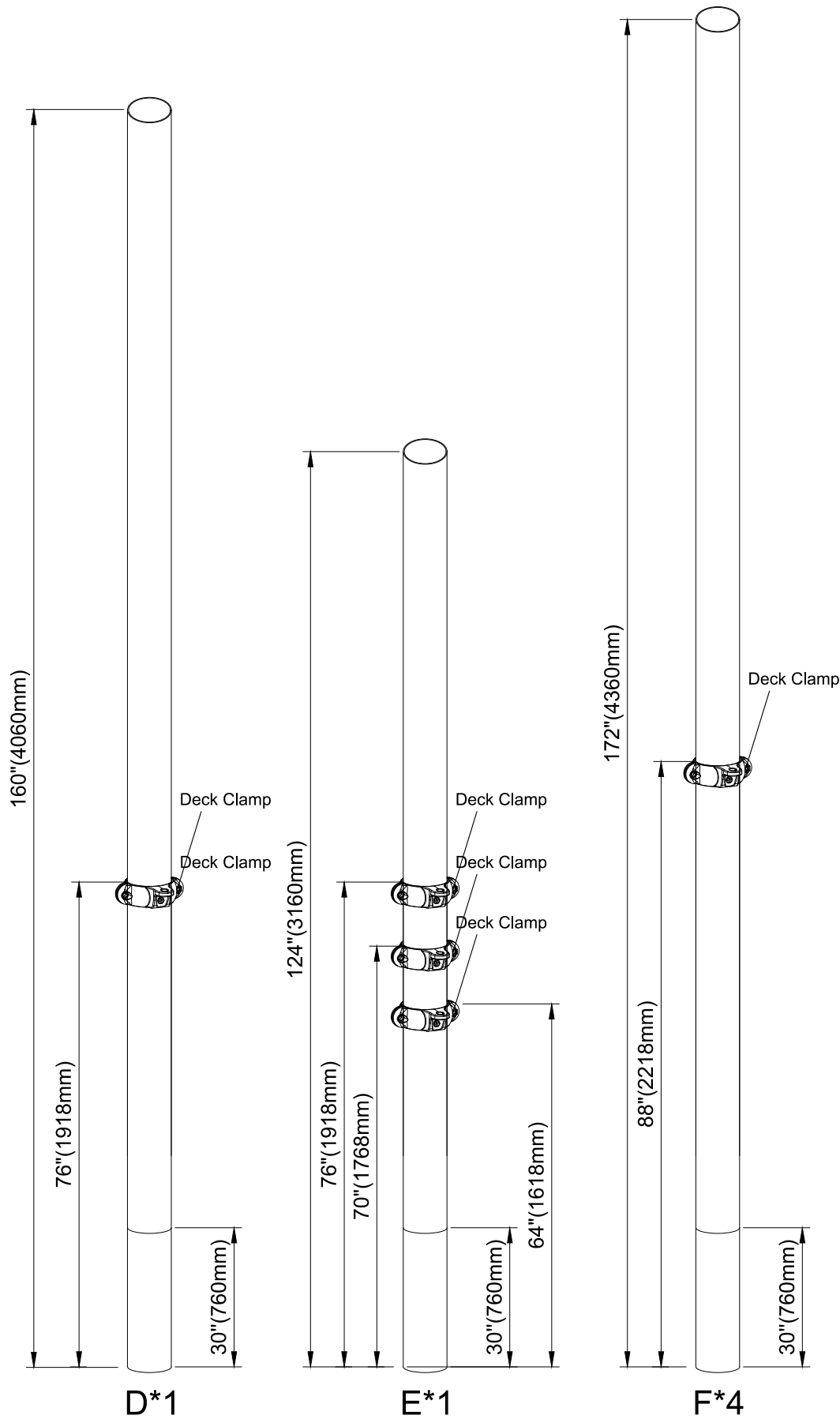
Installation Steps:

- 1. Confirm the location of the post clamps.
- 2. Insert corresponding hardware and tighten.

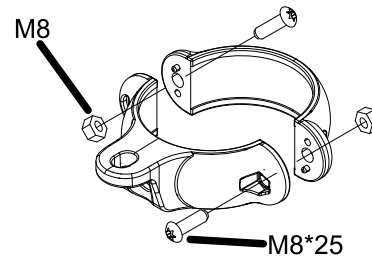
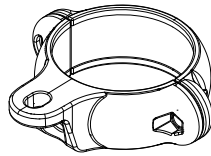


Installation Steps:

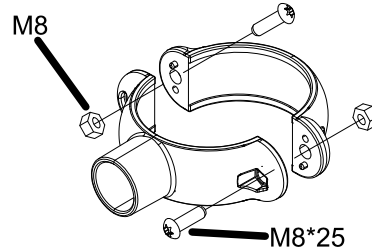
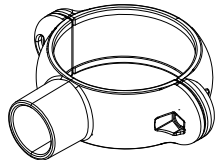
- 1. Confirm the location of the post clamps.
- 2. Insert corresponding hardware and tighten.



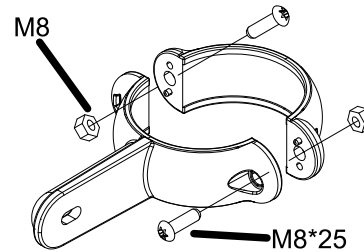
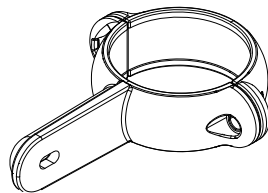
Deck Clamp
17 Pairs



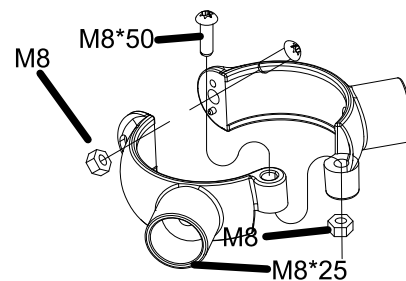
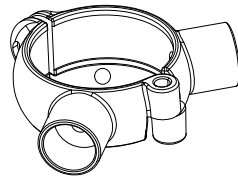
Tube Clamp
15 Pairs



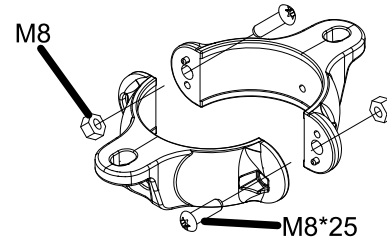
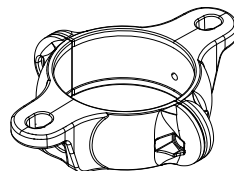
Panel Clamp
6 Pairs



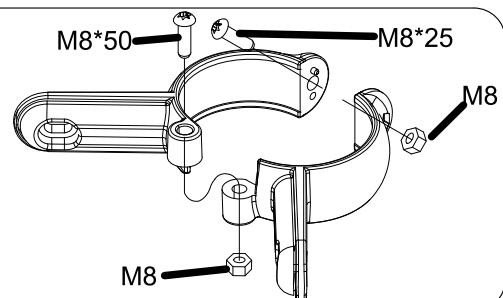
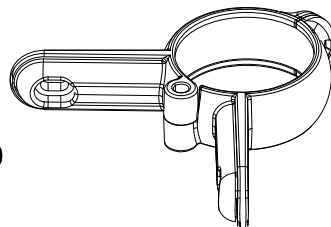
120 Tube
Clamp
2 Pairs



180 Degree
Deck Clamp
1 Pairs



90 Degree
Panel Clamp
1 Pairs



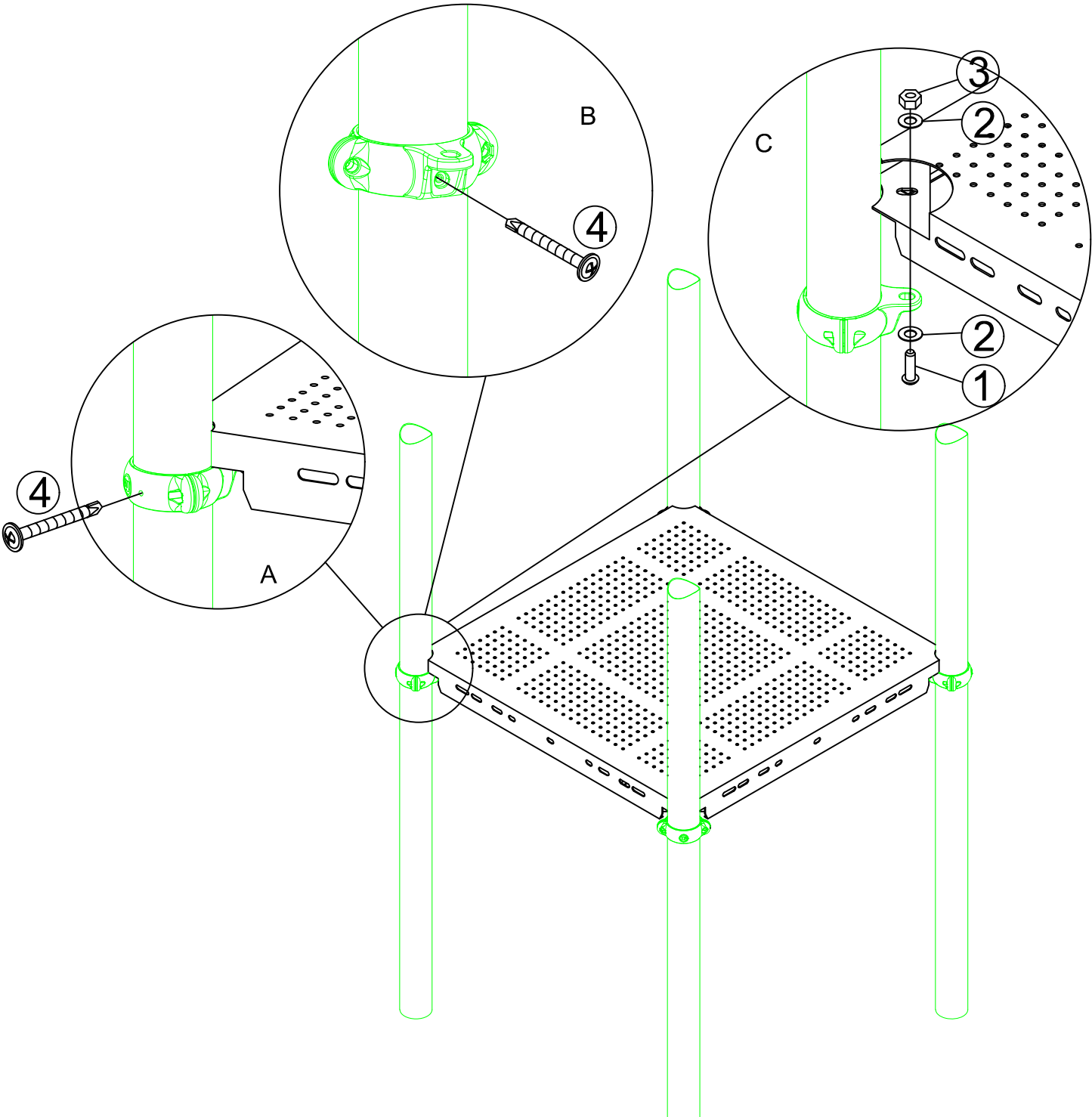
Installation steps:

1:Confirm the installation direction of the deck clamps based on the deck position.

2:As shown in Figures A and B, first use provided drill bit to make pilot hole in the post according to the clamp hole, then fix with self-tapping screws.

3:As shown in Figure C, use corresponding hardware to fix the deck and clamps.

64-21001 Square Deck				
Number	Name	Model	Quantity	
1	TAMPER RESISTANT TORX-BOLT	M10*35	4 per Deck	
2	FLAT WASHER	10.5/25*T1.5	4 per Deck	
3	LOCK NUT	M10	4 per Deck	
4	Self-tapping Screw	M4*32	8 per Deck	



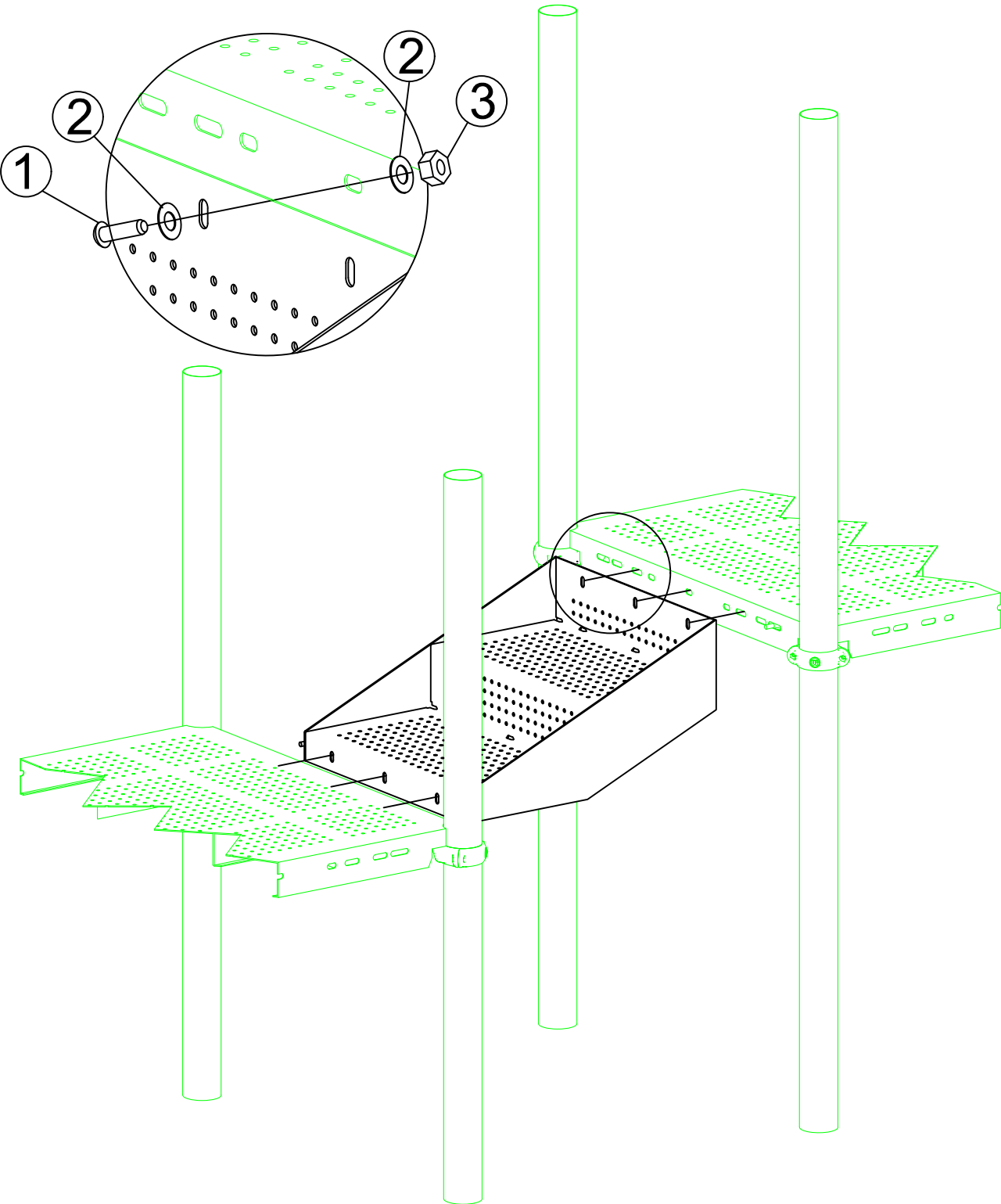
Installation steps:

1:Confirm the location of inter stairs, as shown on the overhead drawing.

2:Align the holes in the **Inter** station stair with corresponding holes on the deck.

3:Insert corresponding hardware and tighten.

68-21011 1ft ADA Inter Stairs			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M10*25	6
2	FLAT WASHER	10.5/25*T1.5	12
3	LOCK NUT	M10	6



Installation steps:

1: Confirm the location of handrail, as shown on the overhead drawing.

2: Separate the two halves of the rail clamps and place receiver side of the clamp on the handrail stub.

3: Insert corresponding hardware and tighten.

4: Align the handrail with the deck holes on the LOWER deck.

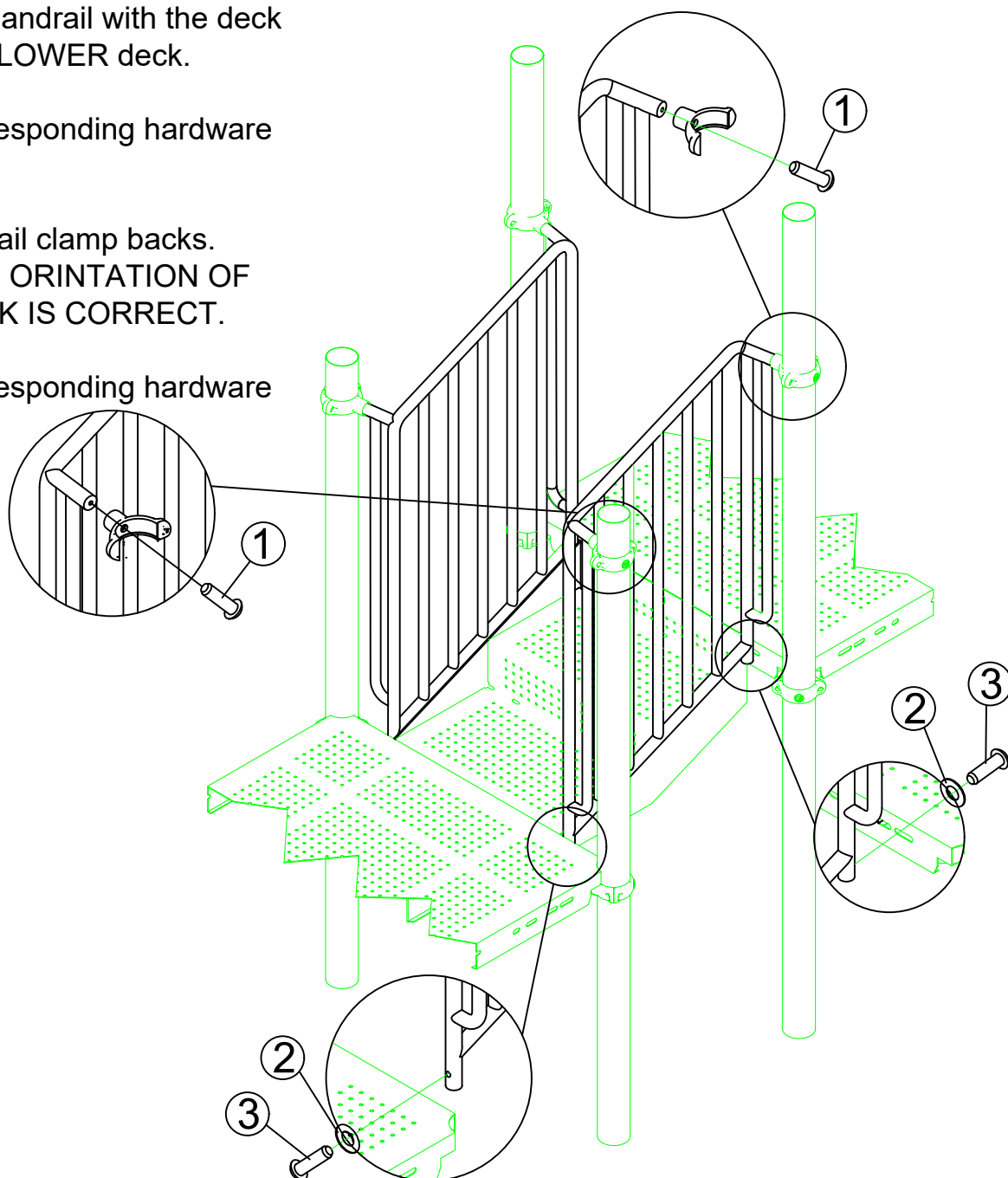
5: Insert corresponding hardware and tighten.

6: Reattach rail clamp backs. **MAKE SURE ORINTATION OF CLAMP BACK IS CORRECT.**

7: Insert corresponding hardware and tighten.

71-21003 1ft ADA Inter Stairs Handrails

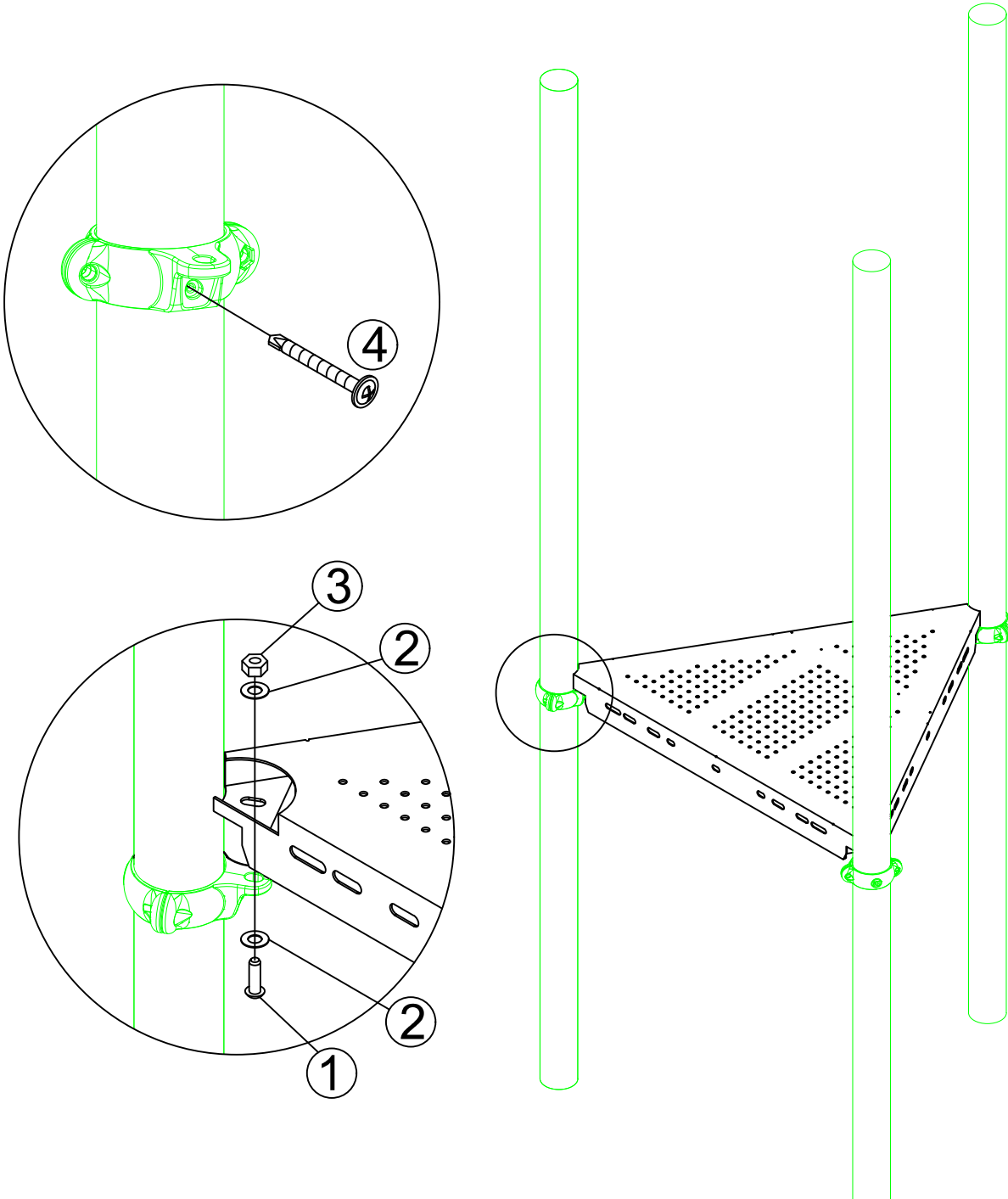
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M8*30	4
2	FLAT WASHER	9/20*T1.2mm	4
3	TAMPER RESISTANT TORX-BOLT	M8*20	4



Installation steps:

- 1: Align the square deck holes with each of the deck clamps.
- 2: Insert corresponding hardware and tighten.

64-21003 Triangle Deck			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M10*35	3 per Deck
2	FLAT WASHER	10.5/25*T1.5	3 per Deck
3	LOCK NUT	M10	3 per Deck
4	Self-tapping Screw	M4*32	3 per Deck

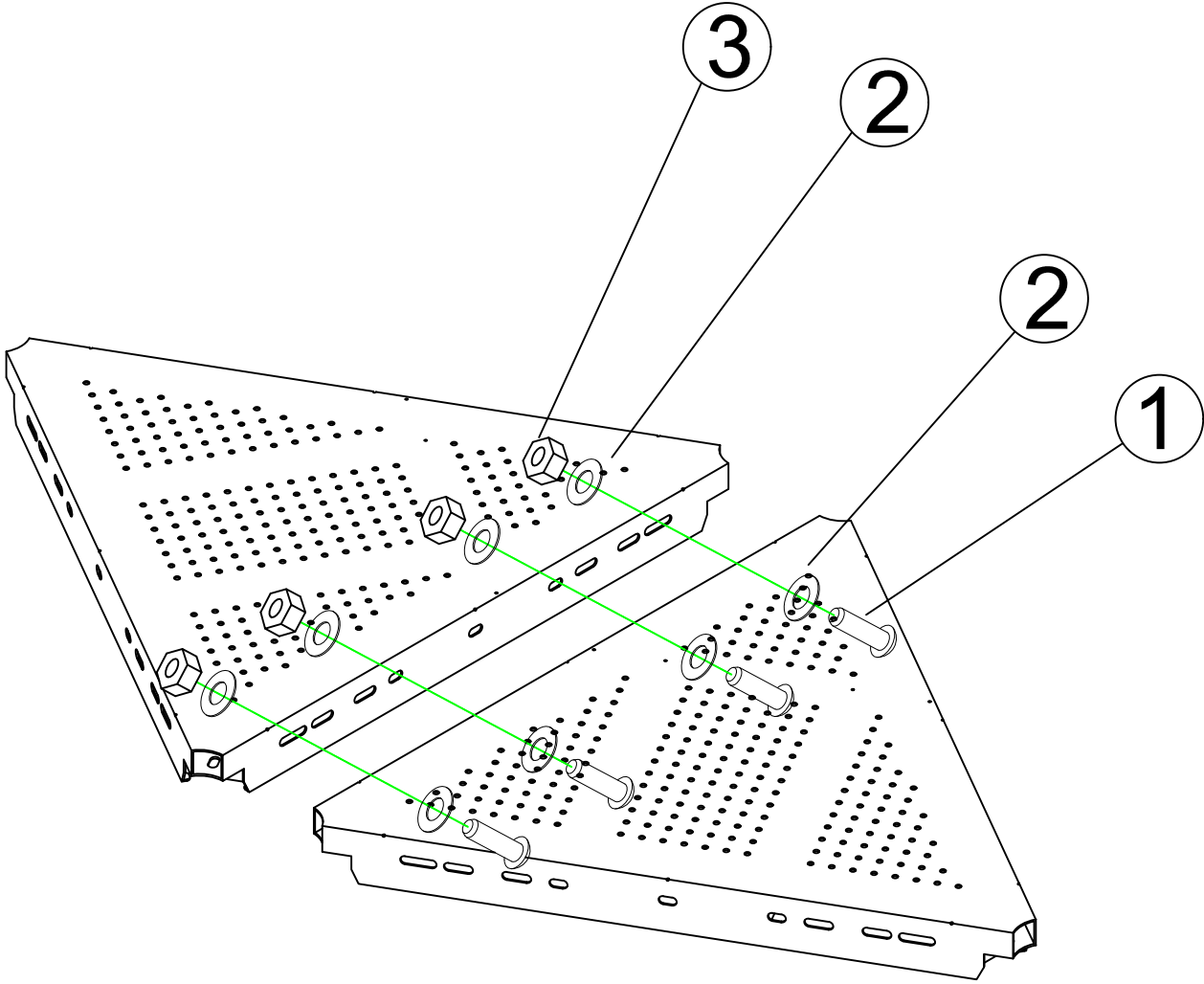


Installation steps:

1:Align the deck holes with the corresponding holes on another deck.

2:Insert corresponding hardware and tighten.

Deck Connection			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M10*25	4 per Deck
2	FLAT WASHER	10.5/25*T1.5	8 per Deck
3	LOCK NUT	M10	4 per Deck



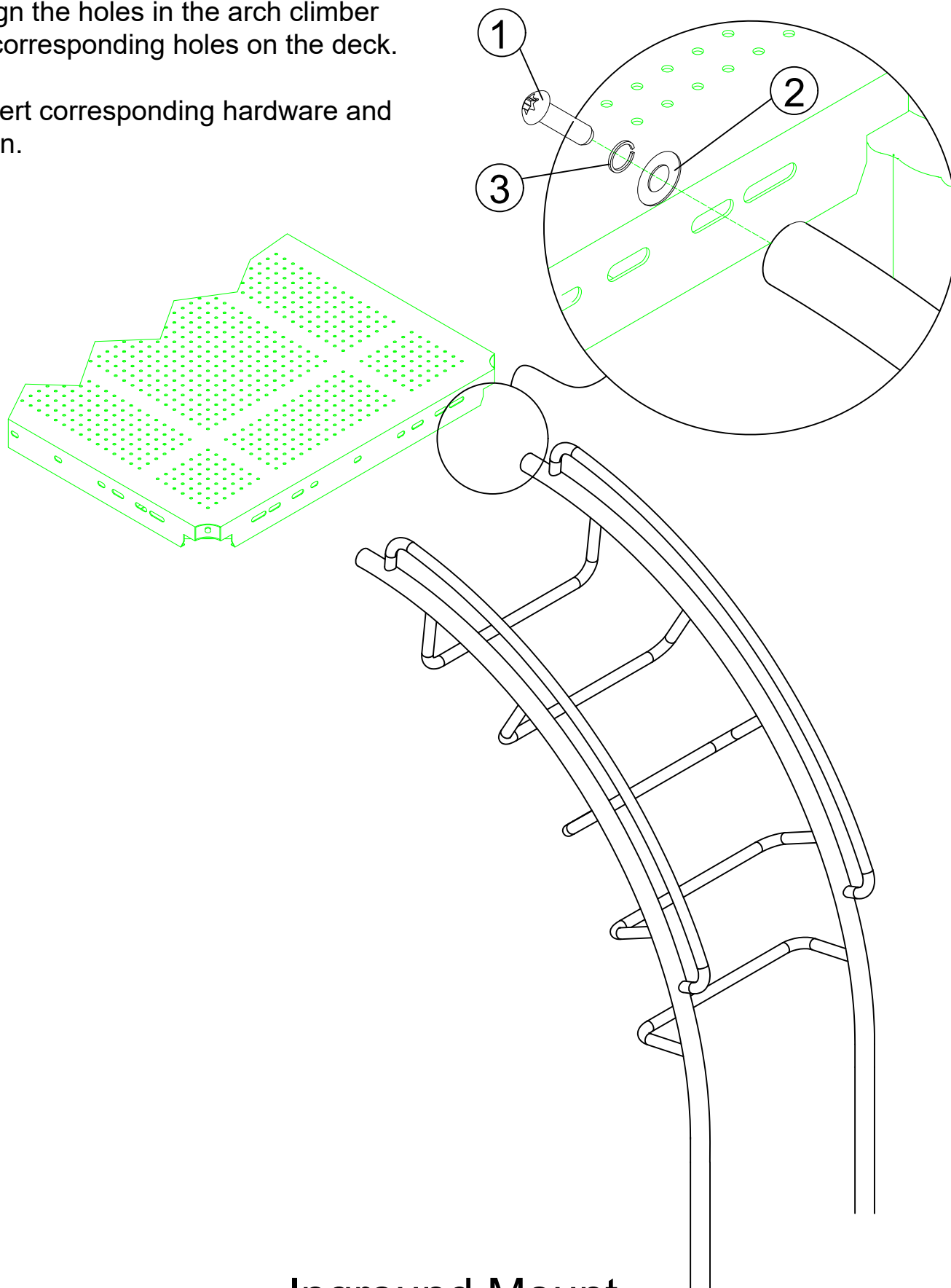
Installation Steps:

1: Confirm the location of arch climber, as shown on the overhead drawing.

2: Align the holes in the arch climber with corresponding holes on the deck.

3: Insert corresponding hardware and tighten.

63-21003 4ft Arch Climber			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M10*20	2
2	FLAT WASHER	10.5/25*T1.5	2
3	SPRING WASHER	10.5/16*T3	2



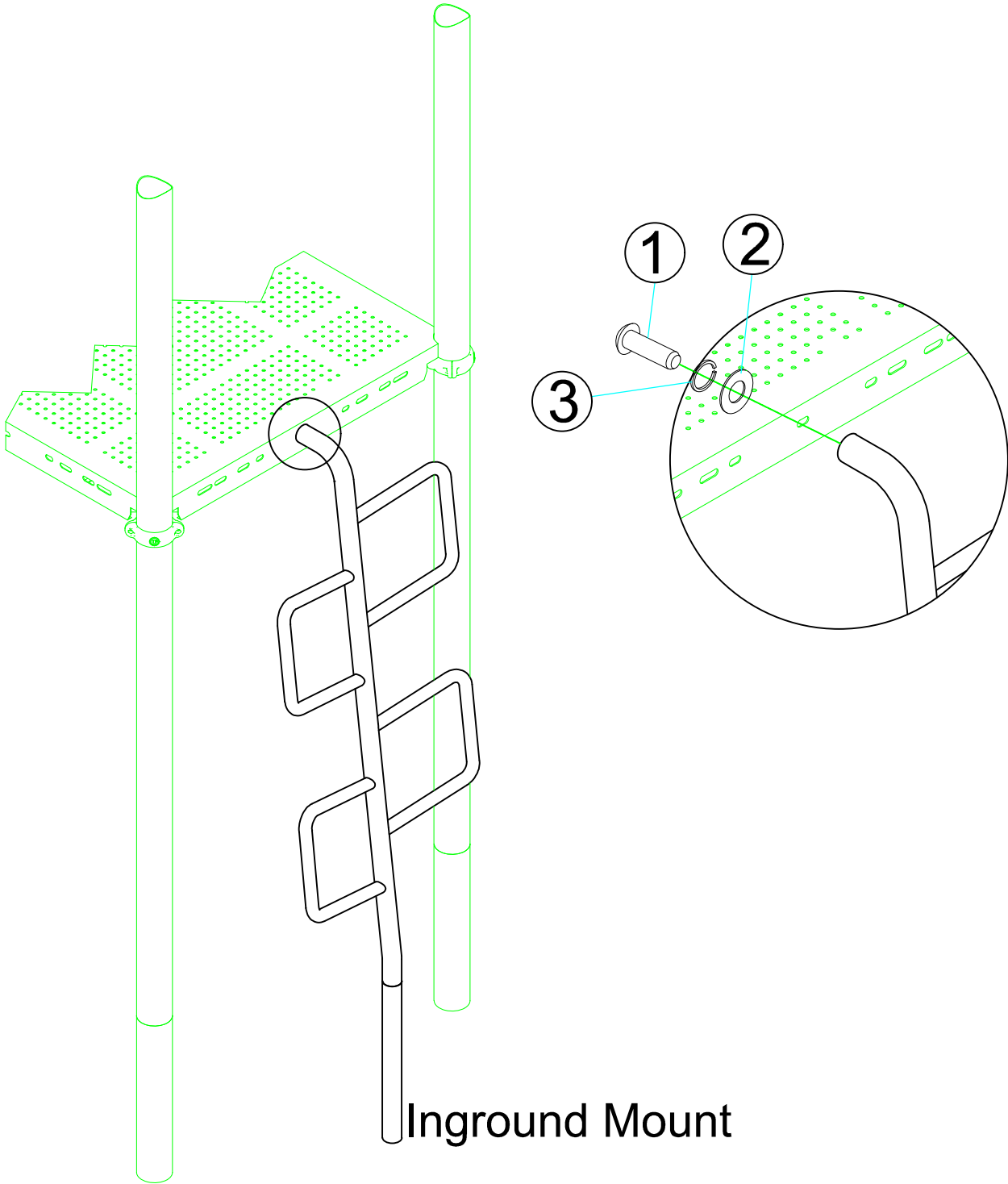
Inground Mount

Installation steps:

1:Align the climber holes with the corresponding holes on the deck.

2:Insert corresponding hardware and tighten.

63-21015 5ft Double Wing Climber			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M10*25	1
2	FLAT WASHER	10.5/25*T1.5	1
3	SPRING WASHER	10.5/16*T3	1

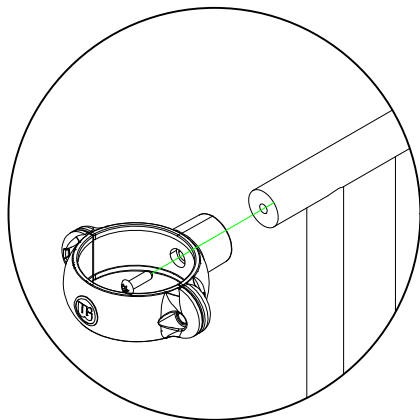


Inground Mount

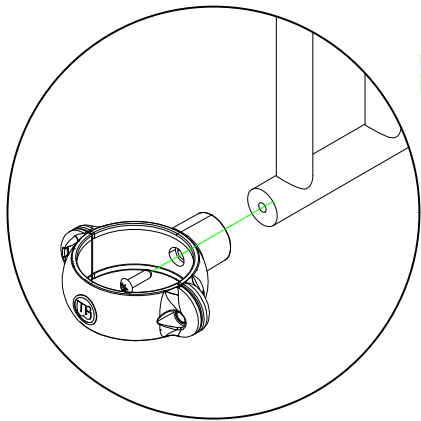
Installation steps:

- 1:Align the arch handrail with the corresponding holes on the panel clamps.
- 2: Insert corresponding hardware and tighten.
- 3: Fix the clamps to the metal posts.

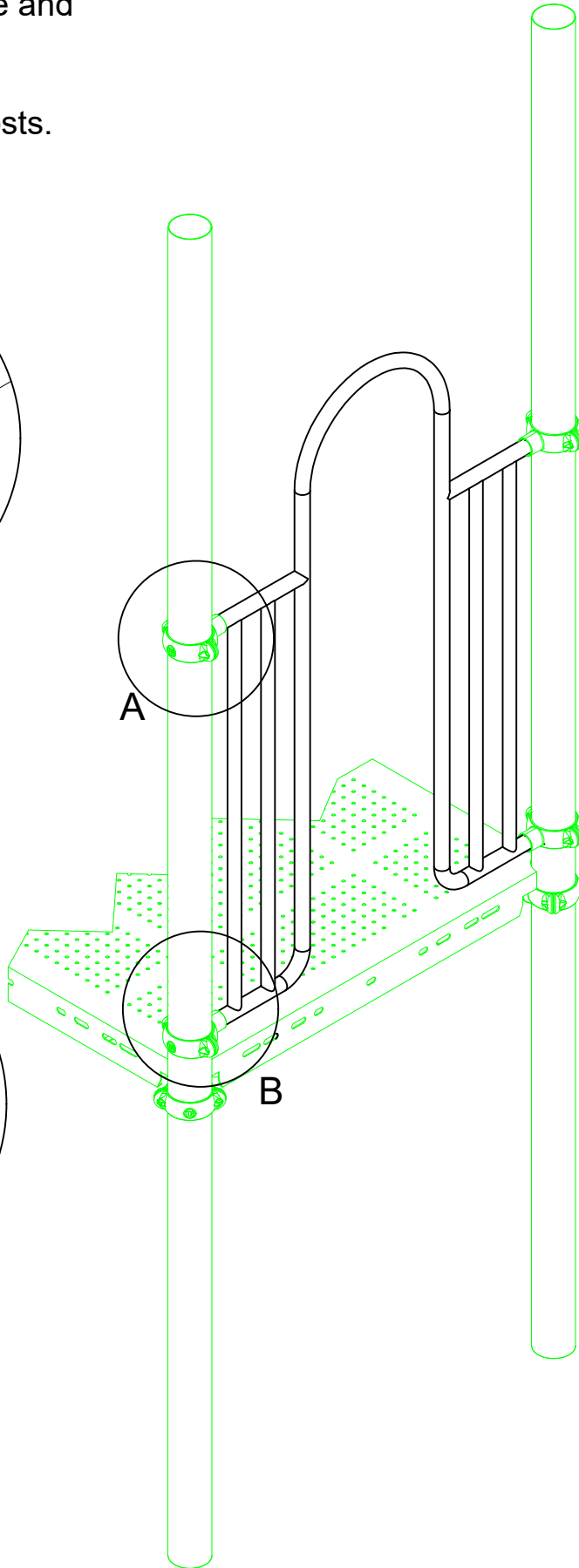
66-21010 Arch Gate w/4 Clamps			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M8*30	4



A



B

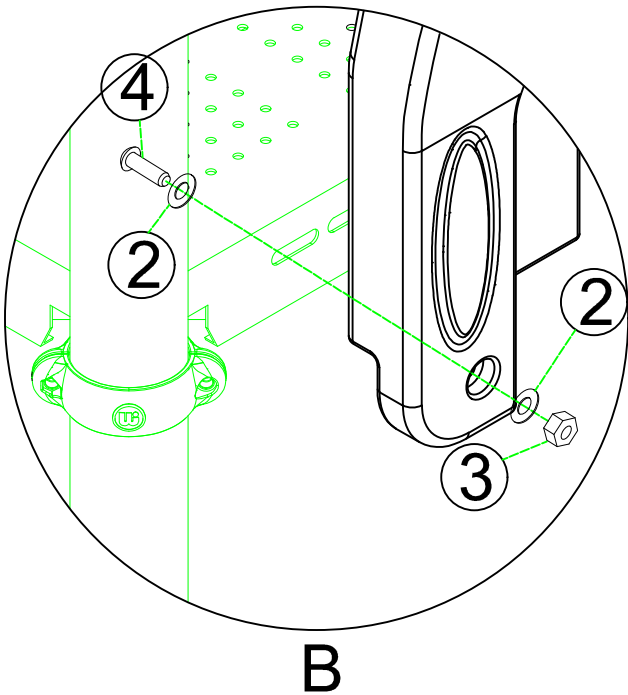
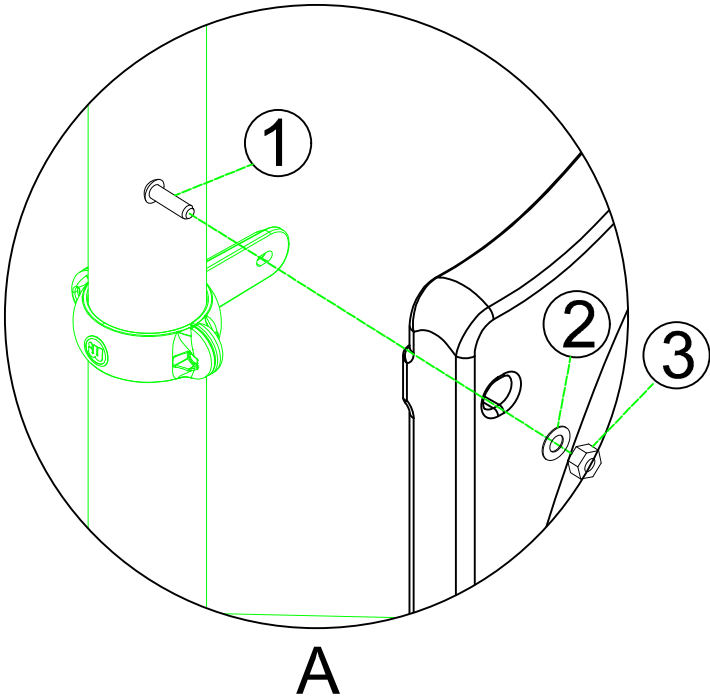
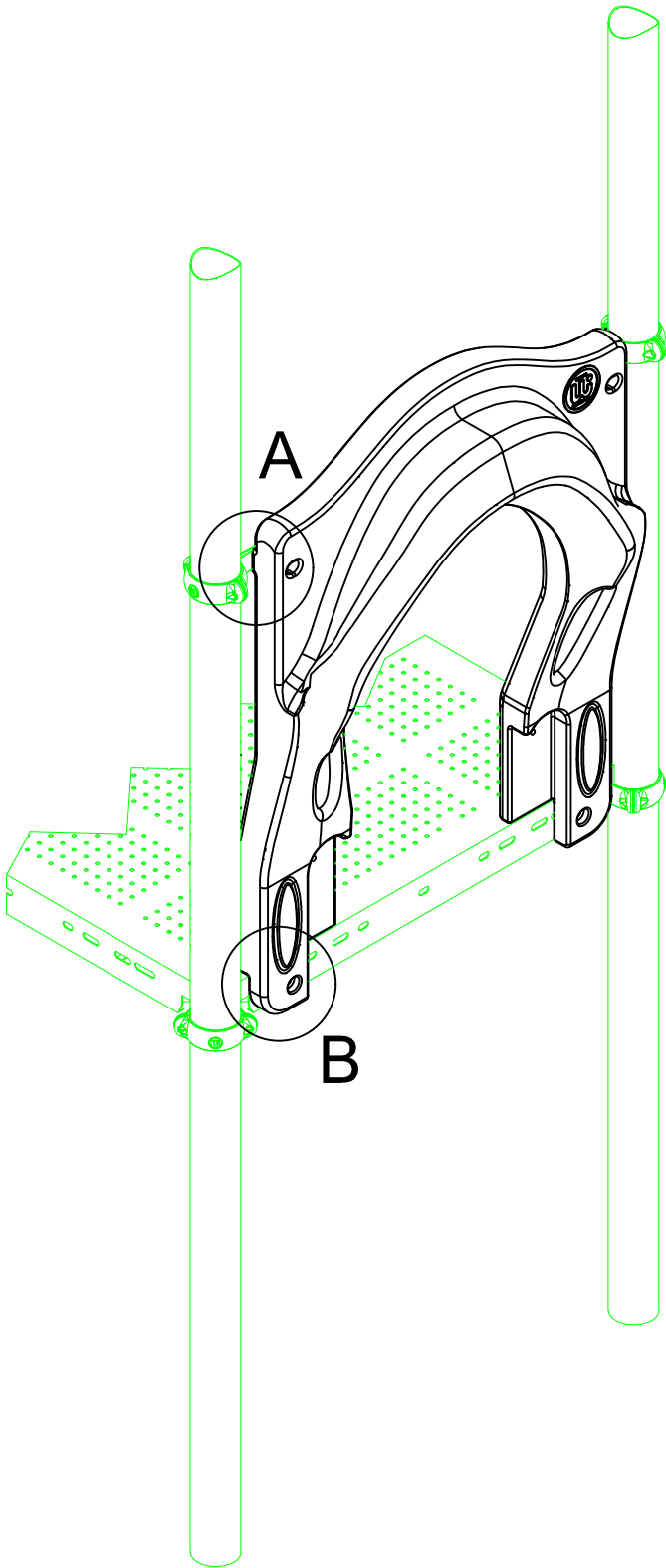


Installation steps:

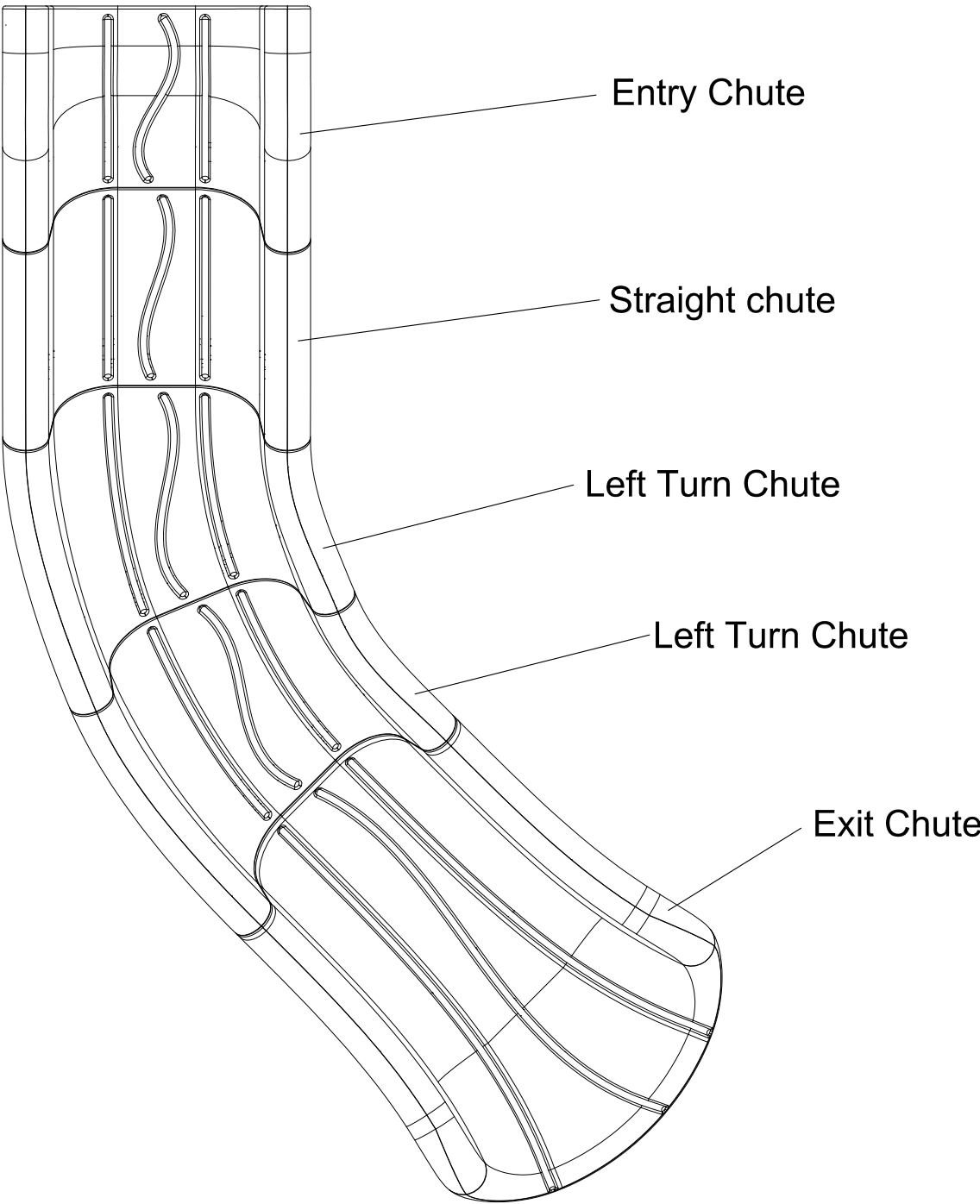
1:Align the single slide hood holes with each of the panel clamp.

2:Insert corresponding hardware and tighten.

66-21006 Single Slide Hood			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M8*65	2
2	FLAT WASHER	8.5/23.5*T1.5	6
3	LOCK NUT	M8	4
4	TAMPER RESISTANT TORX-BOLT	M8*40	2



65-21011 5ft Sectional Slide Left Turn			
Number	Name	Model	Quantity

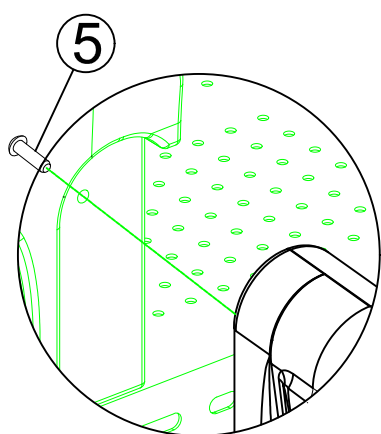


Installation steps:

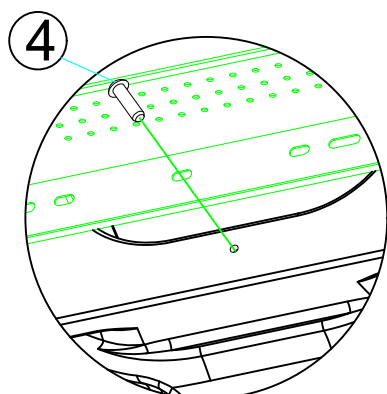
1:Align the slide and deck with the corresponding holes on the slide hood.

2:Insert corresponding hardware and tighten.

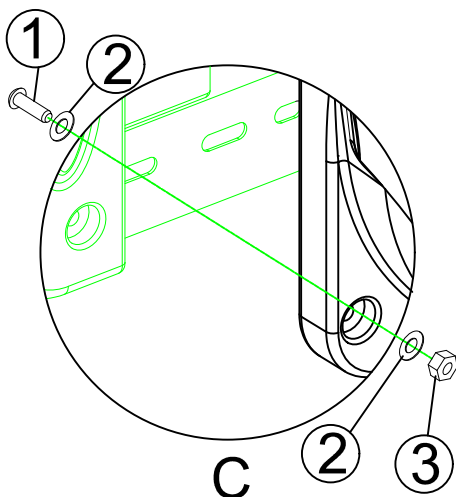
Sectional slide			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M8*45	2
2	FLAT WASHER	8.5/23.5*T1.5	7
3	LOCK NUT	M8	2
4	TAMPER RESISTANT TORX-BOLT	M8*20	1
5	TAMPER RESISTANT TORX-BOLT	M8*35	2



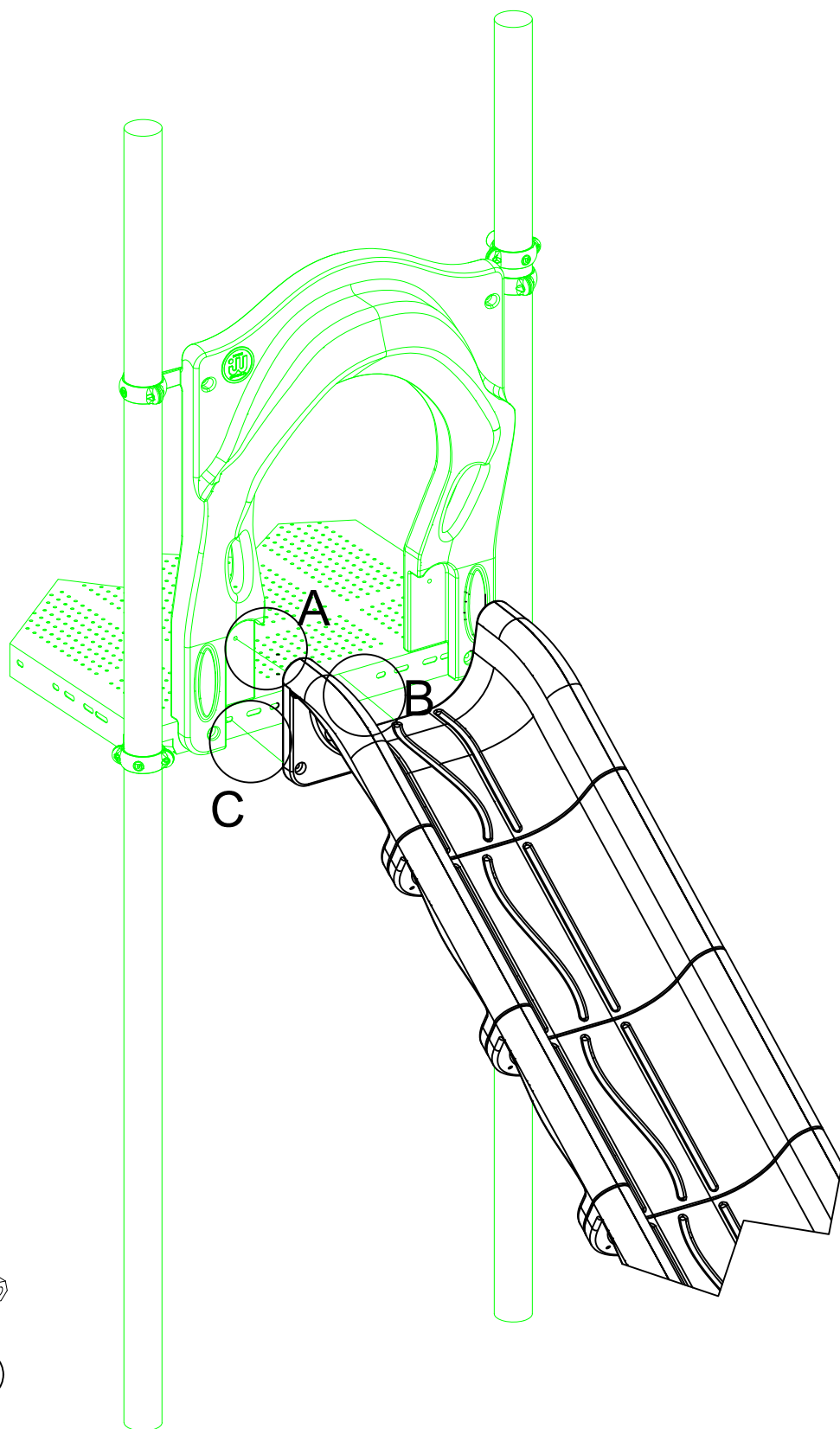
A



B



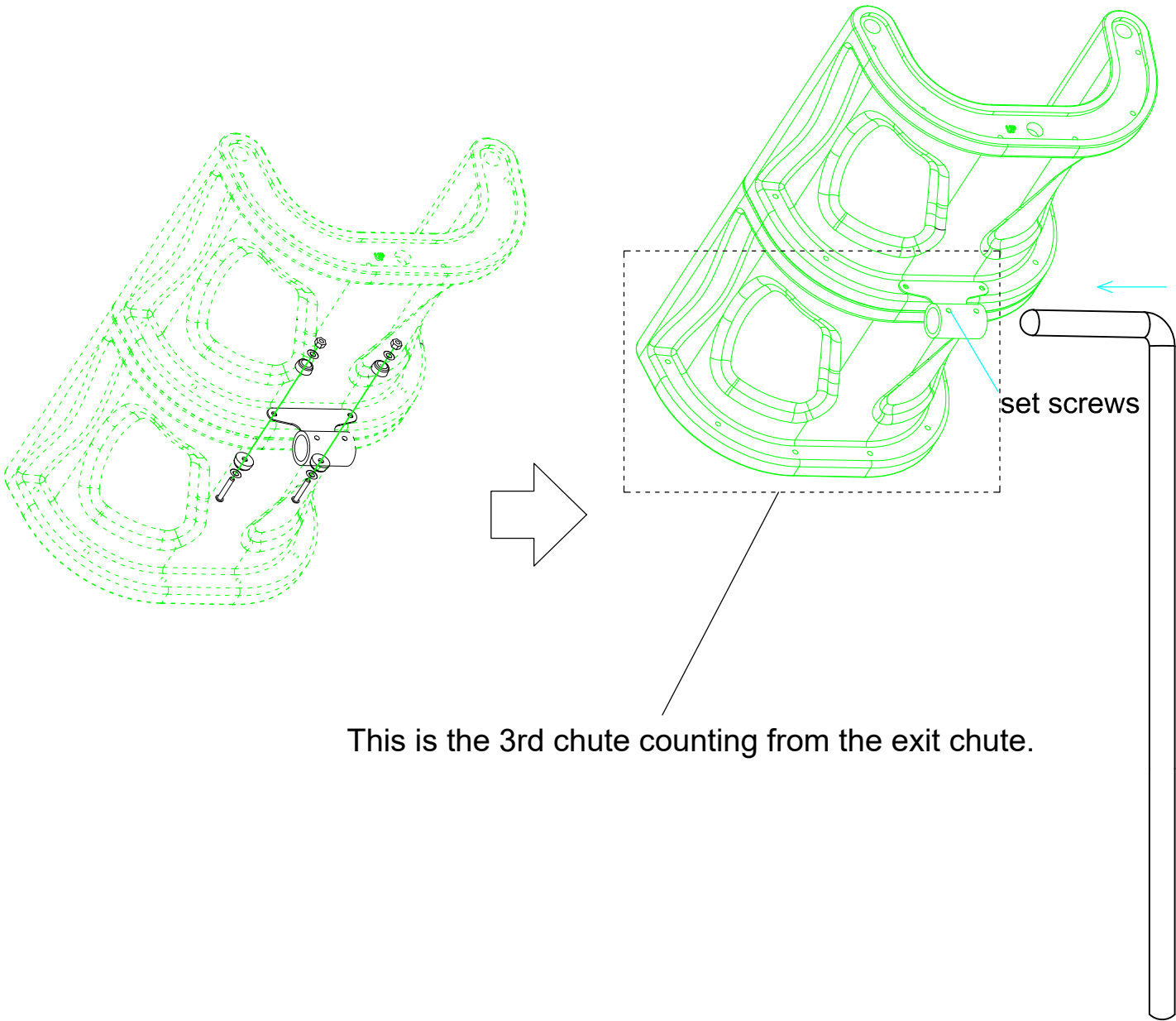
C



Installation steps:

- 1:Confirm the location of sectional straight slide, as shown in the diagram.
- 2:Align the sectional straight slide supporter with corresponding holes on the slide.
- 3:Insert the corresponding hardware and tighten.

70-21018 Sectional Slide Support Footer			
Number	Name	Model	Quantity

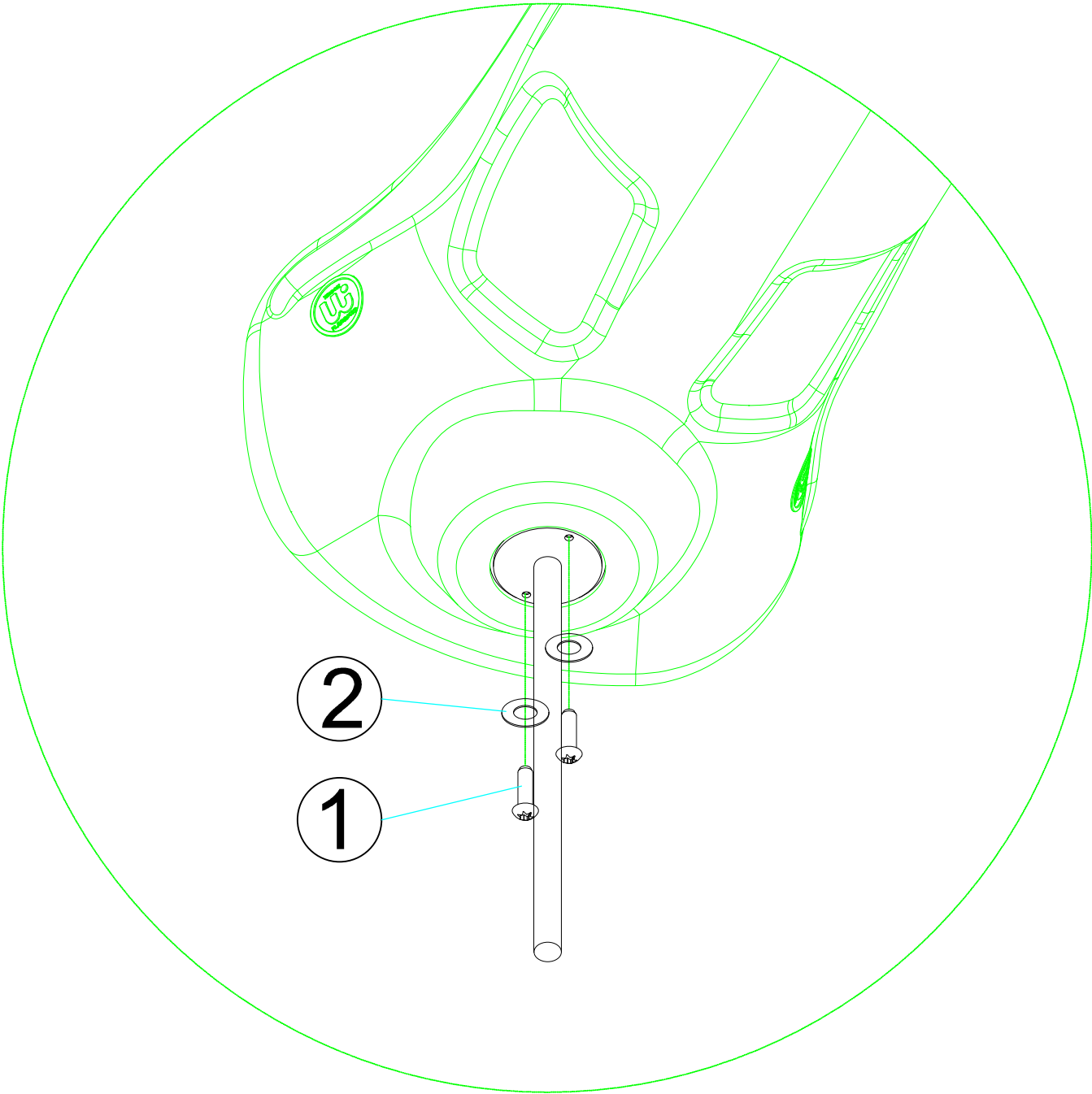


Installation steps:

1:Align the inground footer with the holes on single slide.

2:Insert corresponding hardware and tighten.

70-21001 Single Slide Inground Footer			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M8*20	2
2	FLAT WASHER	8.5/23.5*T1.5	2



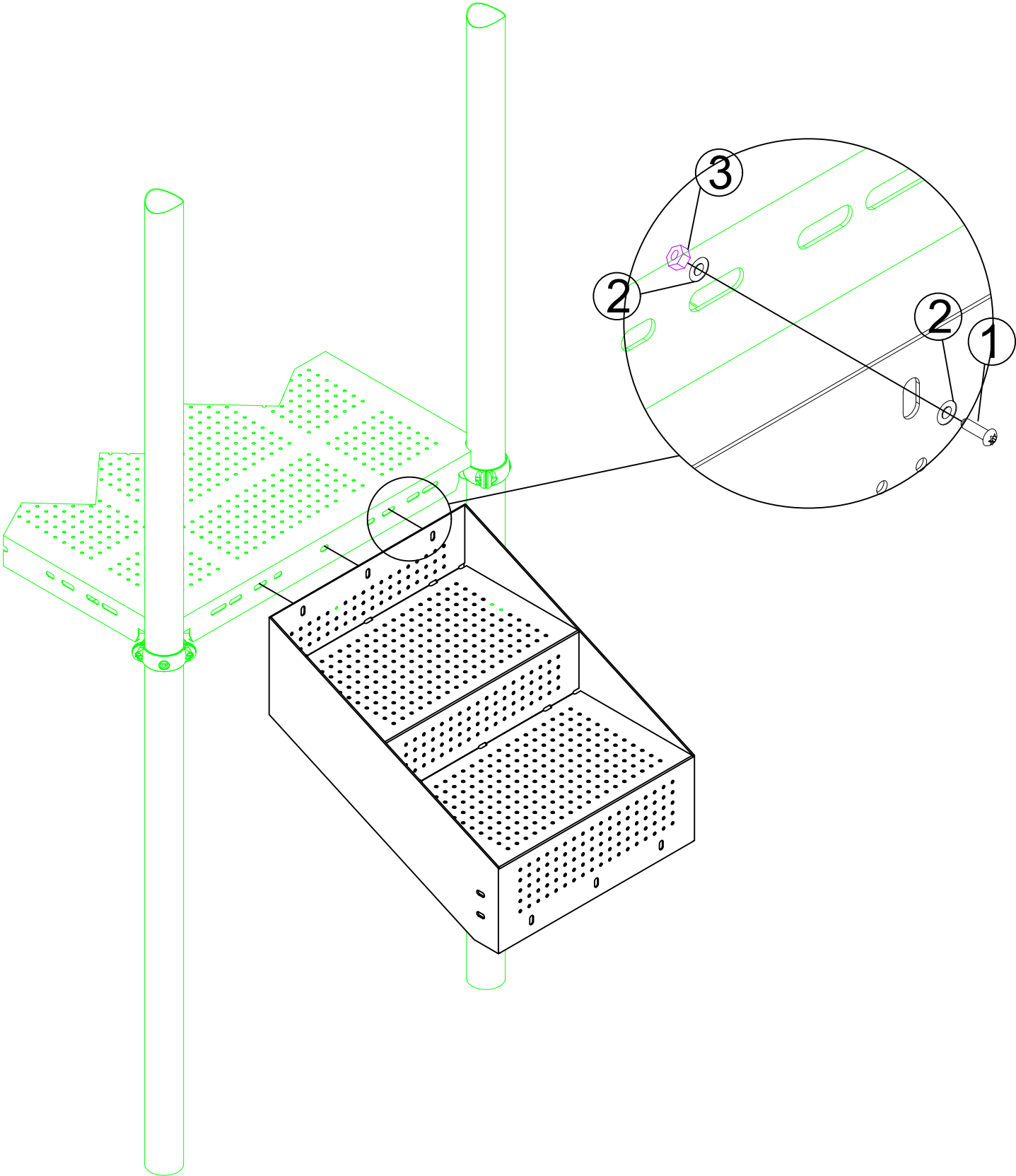
Installation Steps:

1:Confirm the location of ADA stairs, as shown on the overhead drawing.

2:Align the holes in the ADA Stairs with corresponding holes on the deck.

3:Insert corresponding hardware and tighten.

68-21010-117 3ft ADA Stairs			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M10*25	3
2	FLAT WASHER	10.5/25*T1.5	6
3	LOCK NUT	M10	3



Installation Steps:

1: Confirm the location of stair handrail, as shown in the diagram.

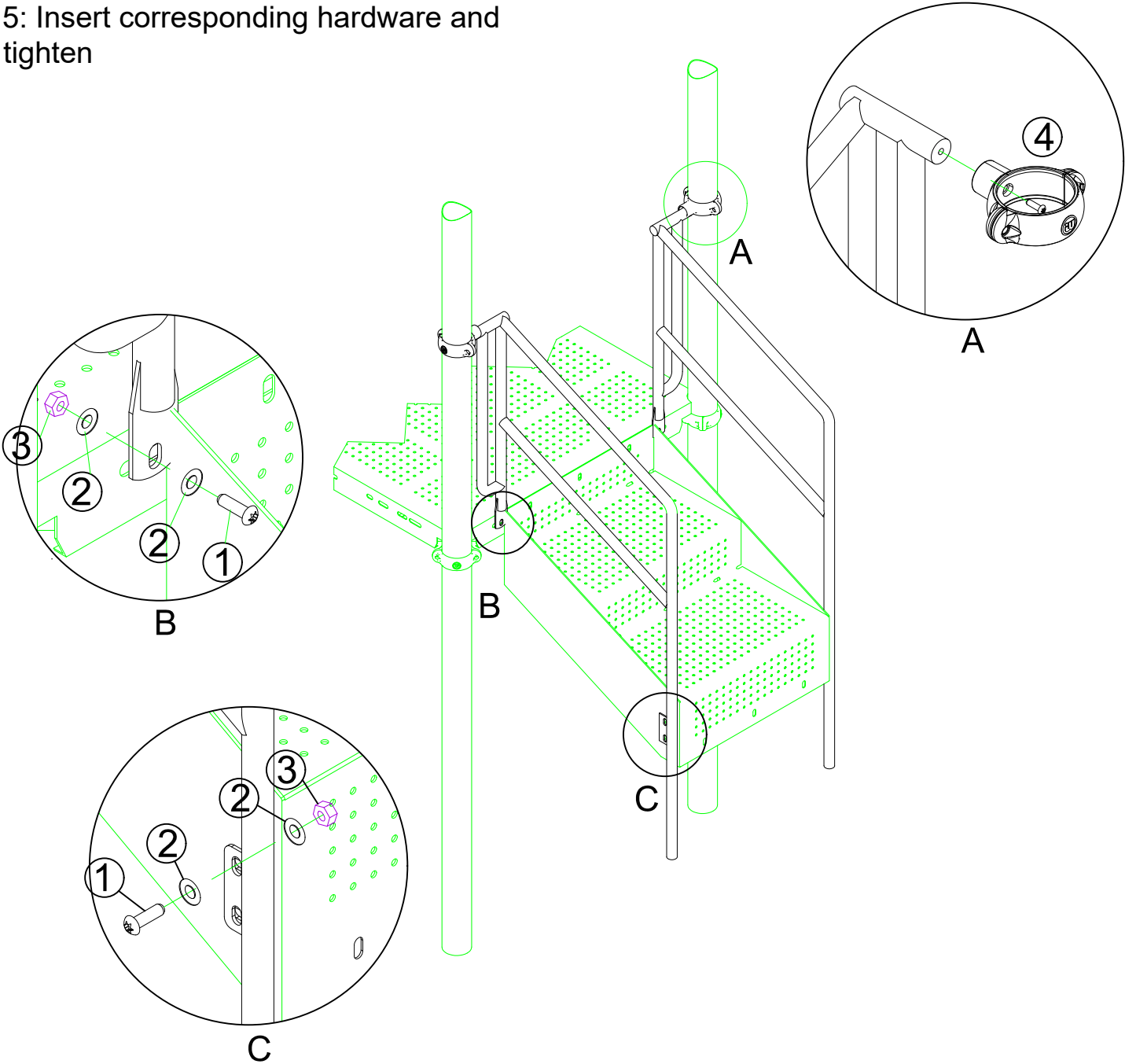
2: Align the handrails with the corresponding deck holes.

3: Insert corresponding hardware and tighten.

4: Align the handrails with the corresponding holes on post clamps.

5: Insert corresponding hardware and tighten

71-21002 3ft ADA Stairs Handrail			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M10*25	6
2	FLAT WASHER	10.5/25*T1.5	12
3	LOCK NUT	M10	6
4	TAMPER RESISTANT TORX-BOLT	M8*30	2



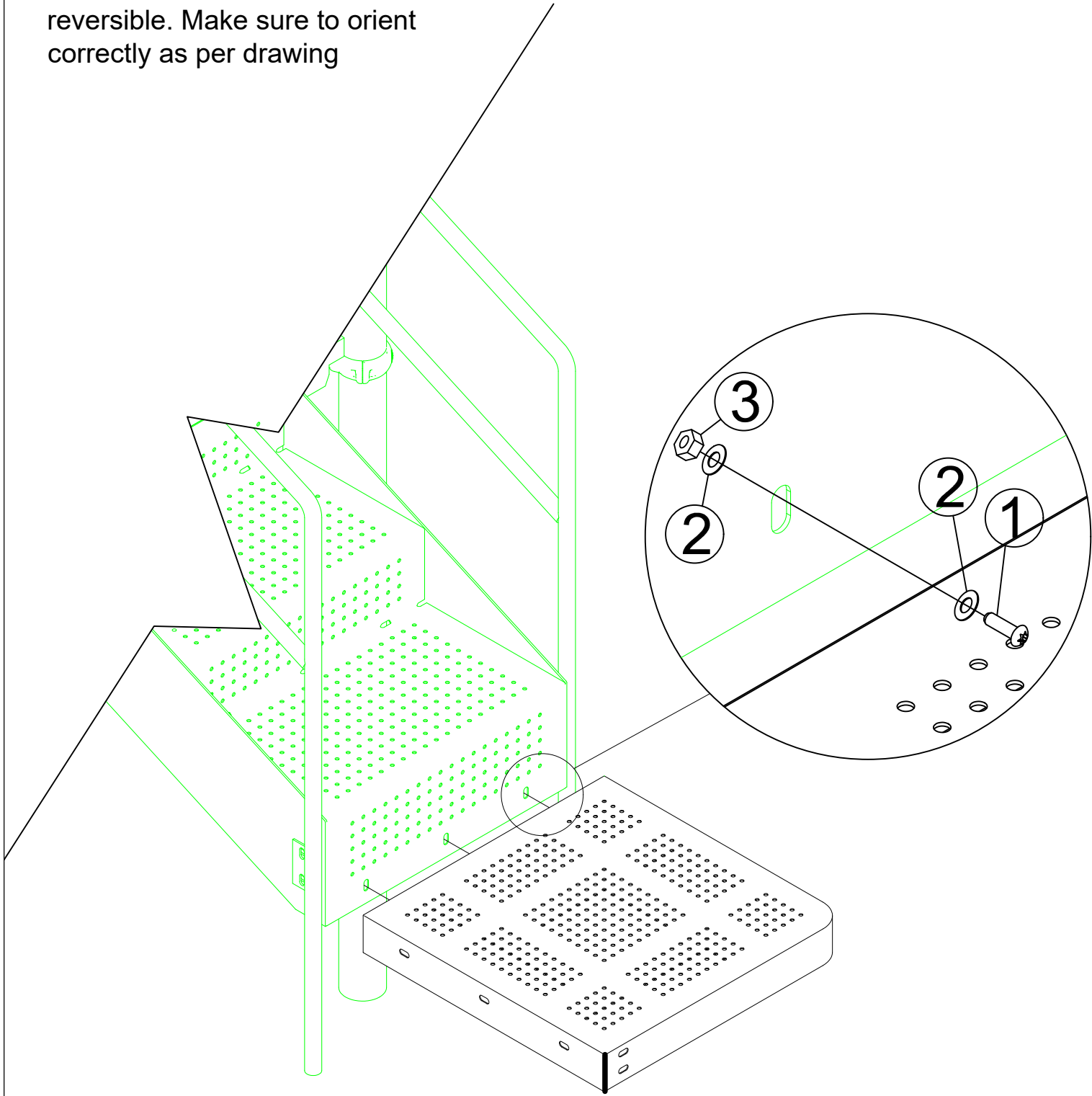
Installation Steps:

1: Align the transfer station with corresponding holes on the step.

2: Insert corresponding hardware and tighten.

NOTE: Transfer Station Deck is reversible. Make sure to orient correctly as per drawing

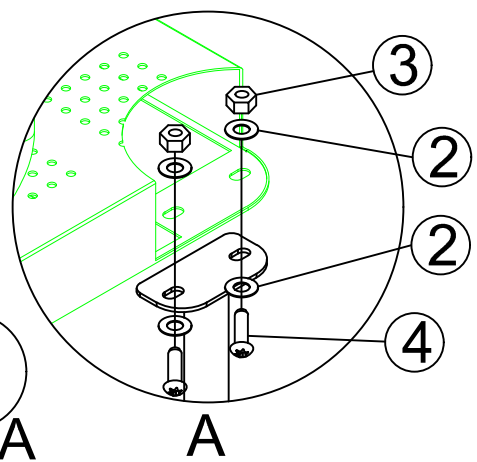
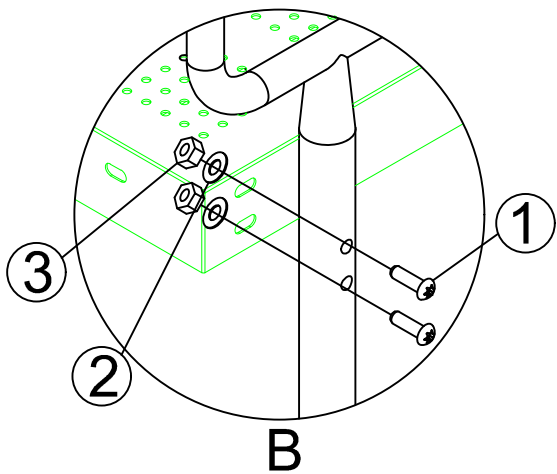
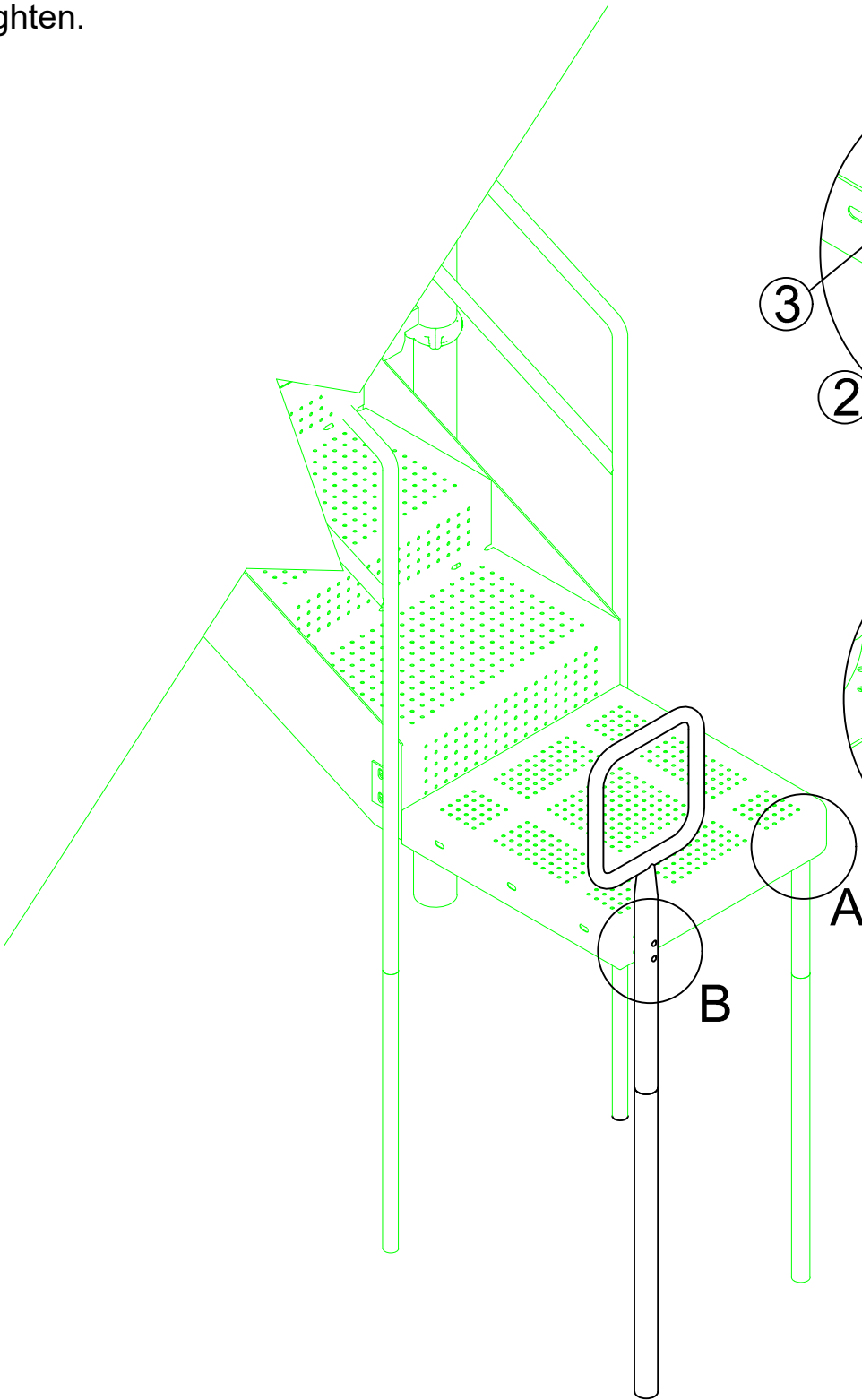
68-21012 ADA Transfer Station			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M10*25	3
2	FLAT WASHER	10.5/25*T1.5	6
3	LOCK NUT	M10	3



Installation Steps:

- 1:Align the handrails with corresponding holes on the deck.
- 2:Insert corresponding hardware and tighten.
- 3:Align the Inground Footer with corresponding holes on the deck.
- 4:Insert corresponding hardware and tighten.

71-21004 ADA Transfer Station Handrail			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M10*65	2
2	FLAT WASHER	10.5/25*T1.5	6
3	LOCK NUT	M10	4
4	TAMPER RESISTANT TORX-BOLT	M10*25	2

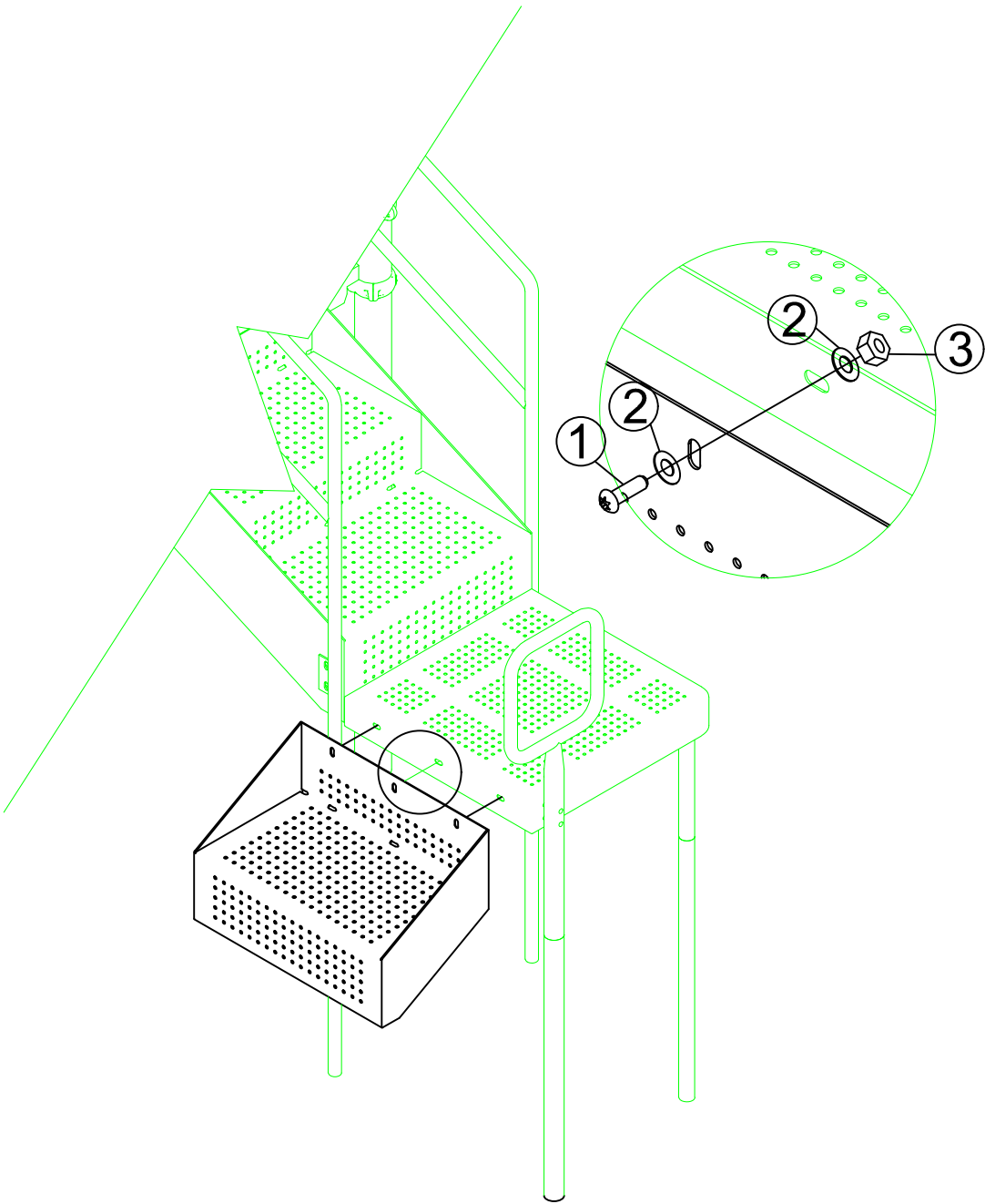


Installation Steps:

1:Align the transfer station step with corresponding holes on the deck.

2:Insert hardware items #1, #2 & #3 and tighten.

68-21014 Step for ADA Transfer Station			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M10*25	3
2	FLAT WASHER	10.5/25*T1.5	6
3	LOCK NUT	M10	3



Installation steps:

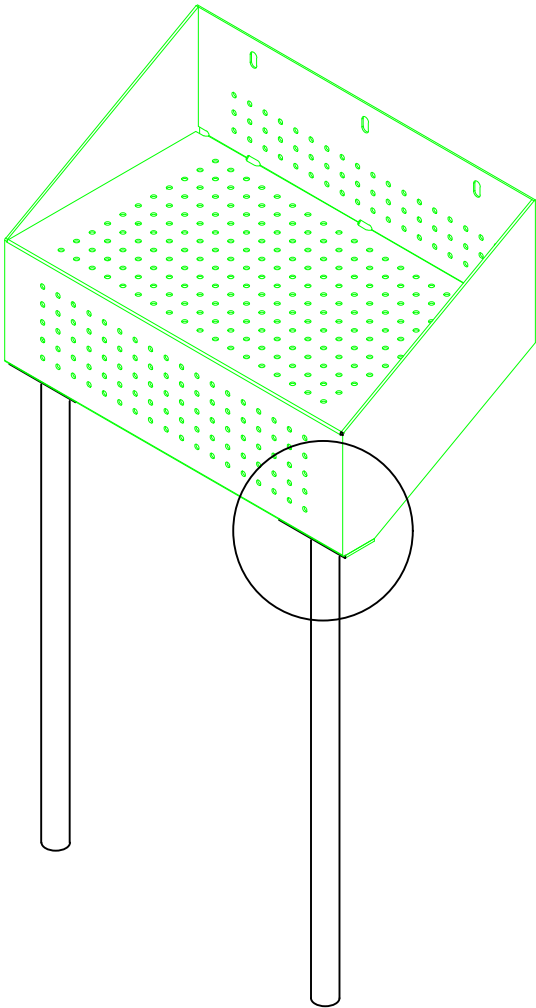
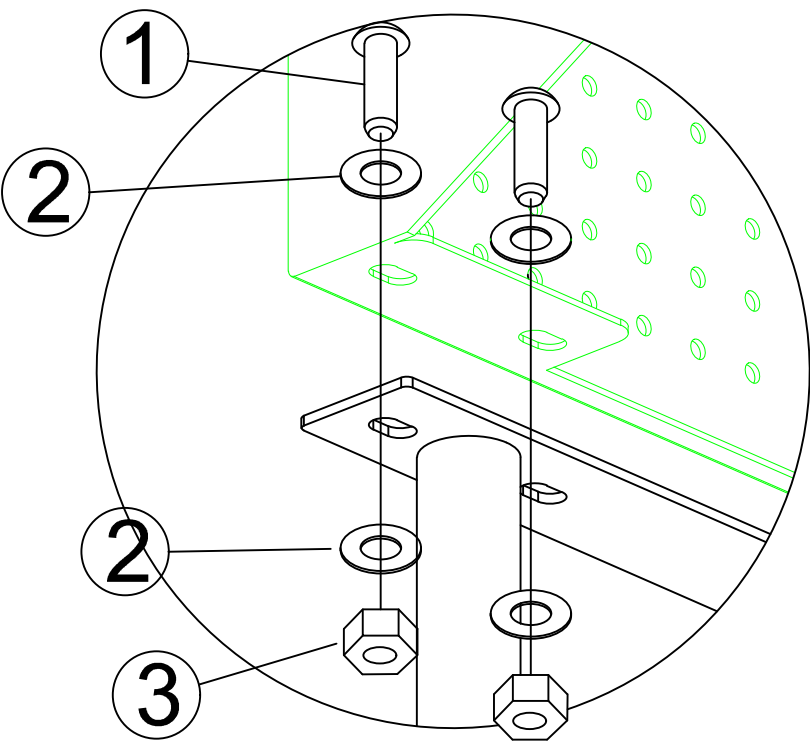
1: Confirm the location of transfer station step support posts, as shown on the overhead drawing and the footer diagram.

2: Align the transfer station step support posts with corresponding holes on the step.

3: Insert hardware items #1, #2 & #3 and tighten.

4: Level and install concrete anchors for surface mount or Redi Mix for inground mount.

70-21008 Step Support Inground Footer			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M10*25	4
2	FLAT WASHER	10.5/25*T1.5	8
3	LOCK NUT	M10	4



Installation Steps:

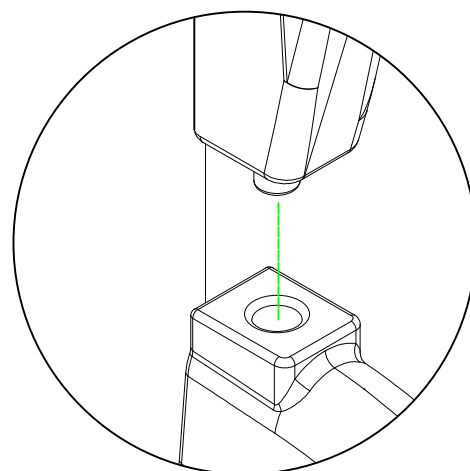
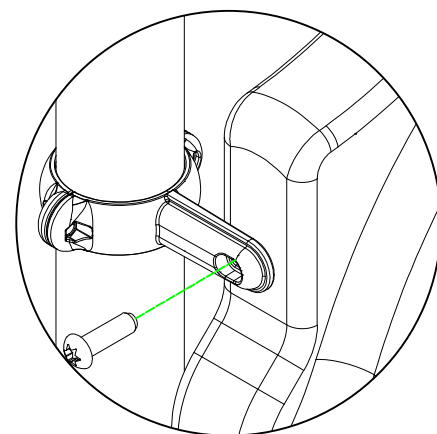
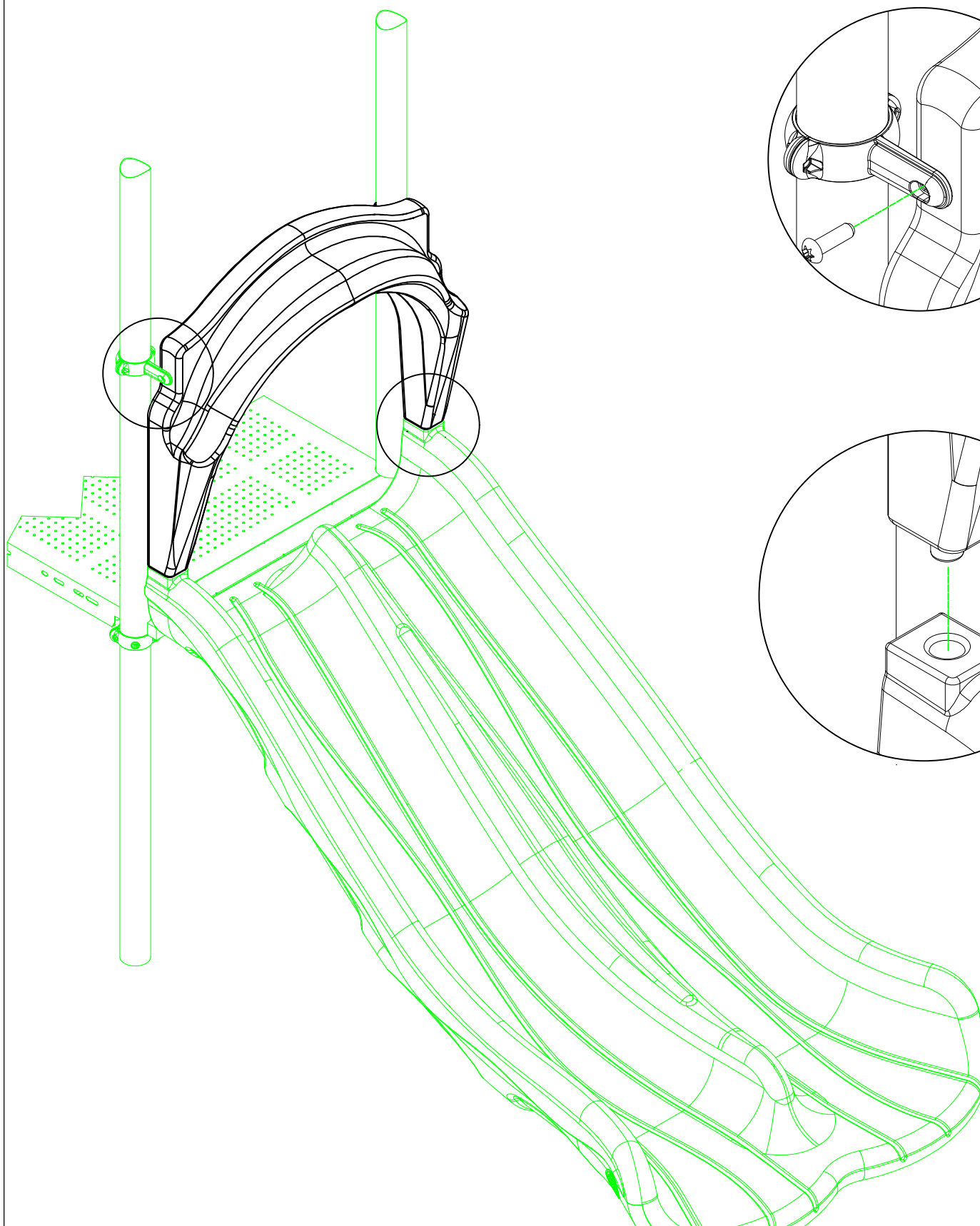
1: Insert the double slide hood into the holes on both sides of the assembled slide.

2: Align the top of double slide hood with corresponding holes on the panel clamps.

3: Insert corresponding hardware and tighten.

66-21007 Double Slide Hood

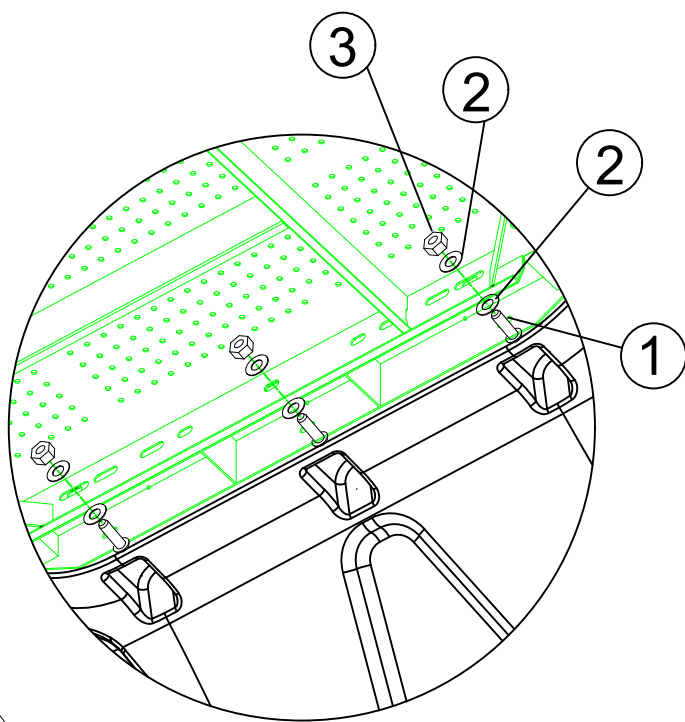
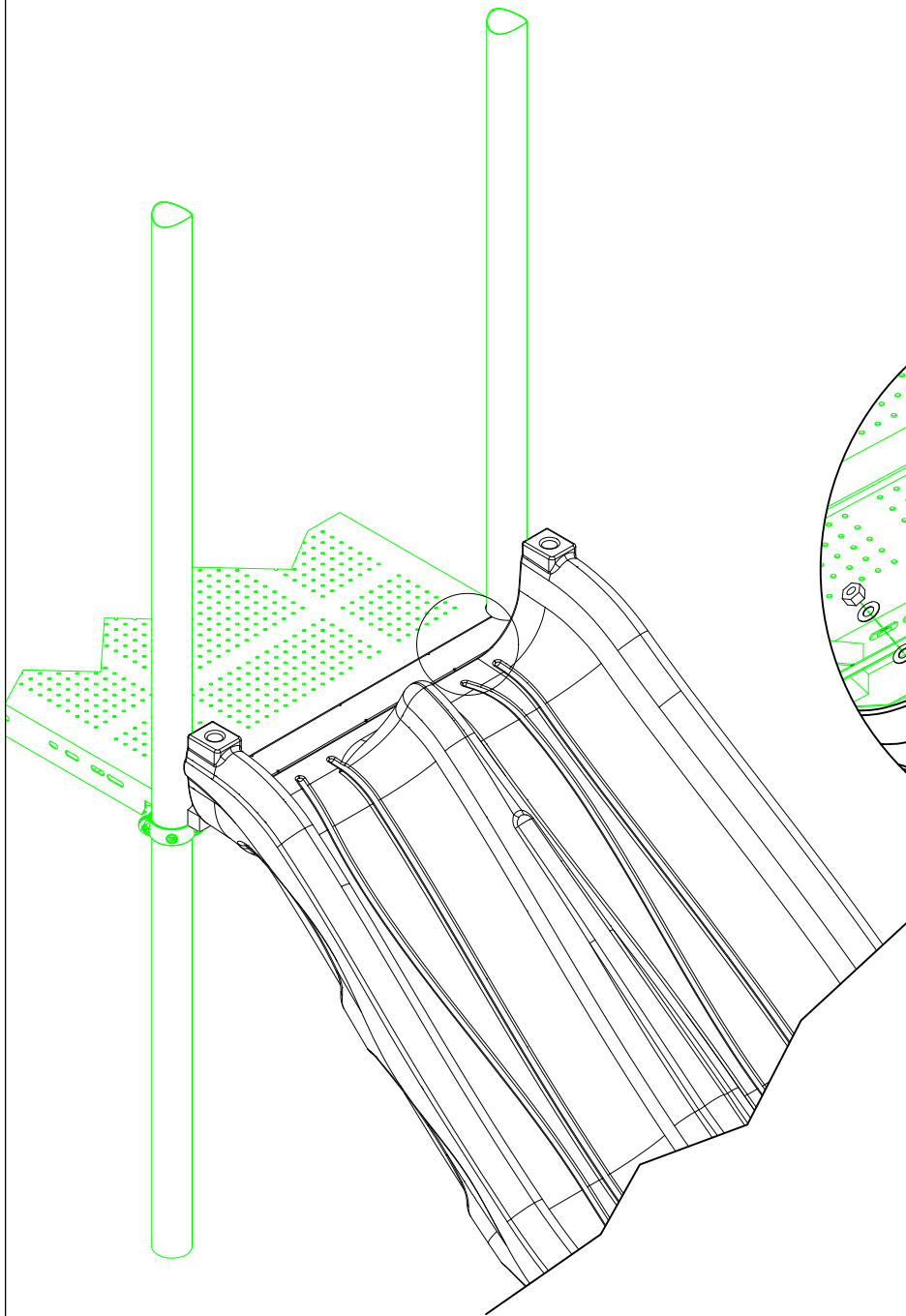
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M8*30	2



Installation Steps:

- 1: Confirm the location of slide, as shown on the overhead drawing.
- 2: Align the top of slide with corresponding holes on the metal frame attached to the deck.
- 3: Insert corresponding hardware and tighten.

65-21004 4ft Double Slide			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M10*25	3
2	FLAT WASHER	10.5/25*T1.5	6
3	LOCK NUT	M10	3



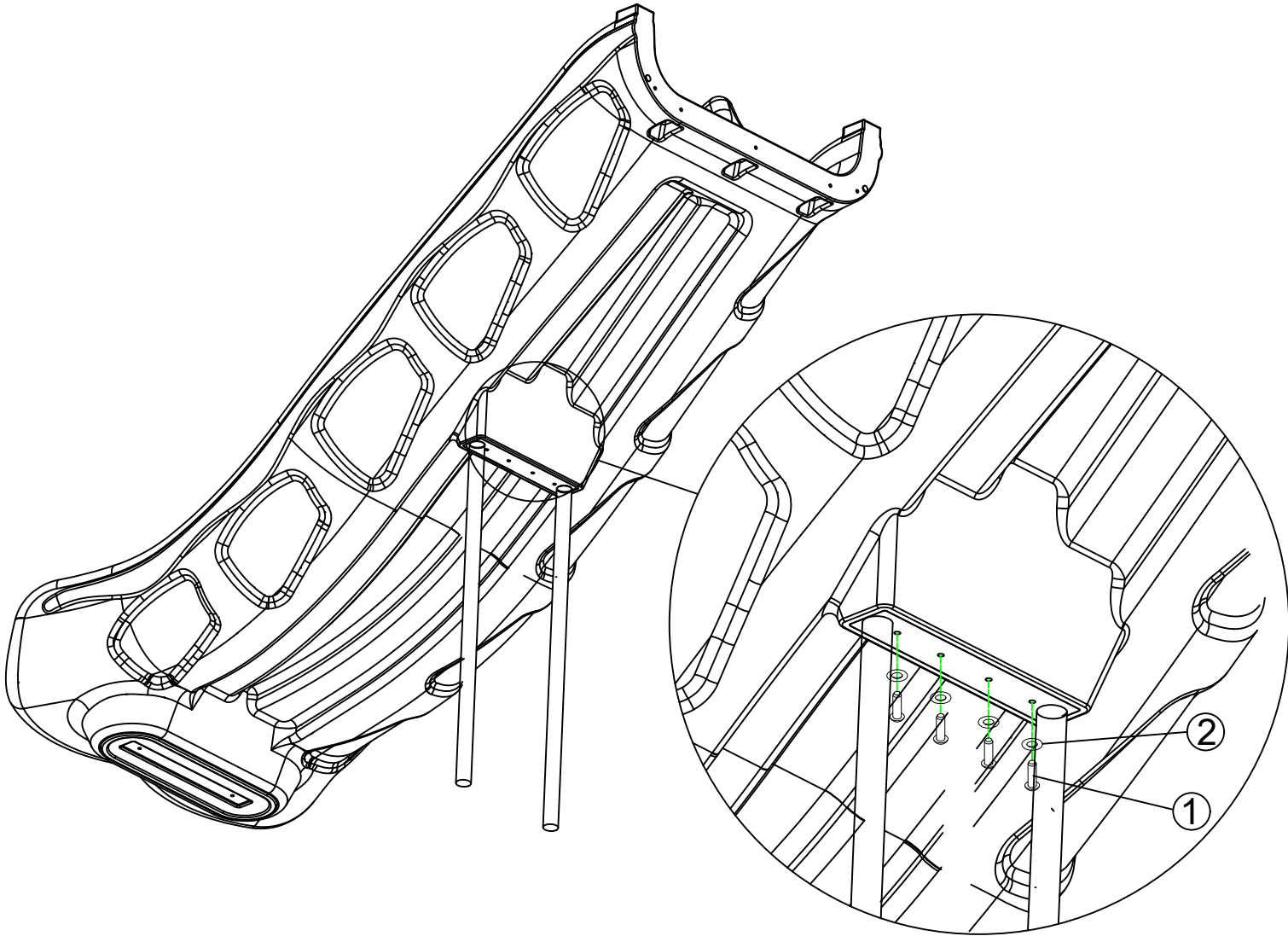
BACK

Installation Steps:

1: Align the support post holes with the corresponding holes on the slide.

2: Insert corresponding hardware and tighten.

65-21004 4ft Double Slide			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M8*20	4
2	FLAT WASHER	9/20*T1.2	4

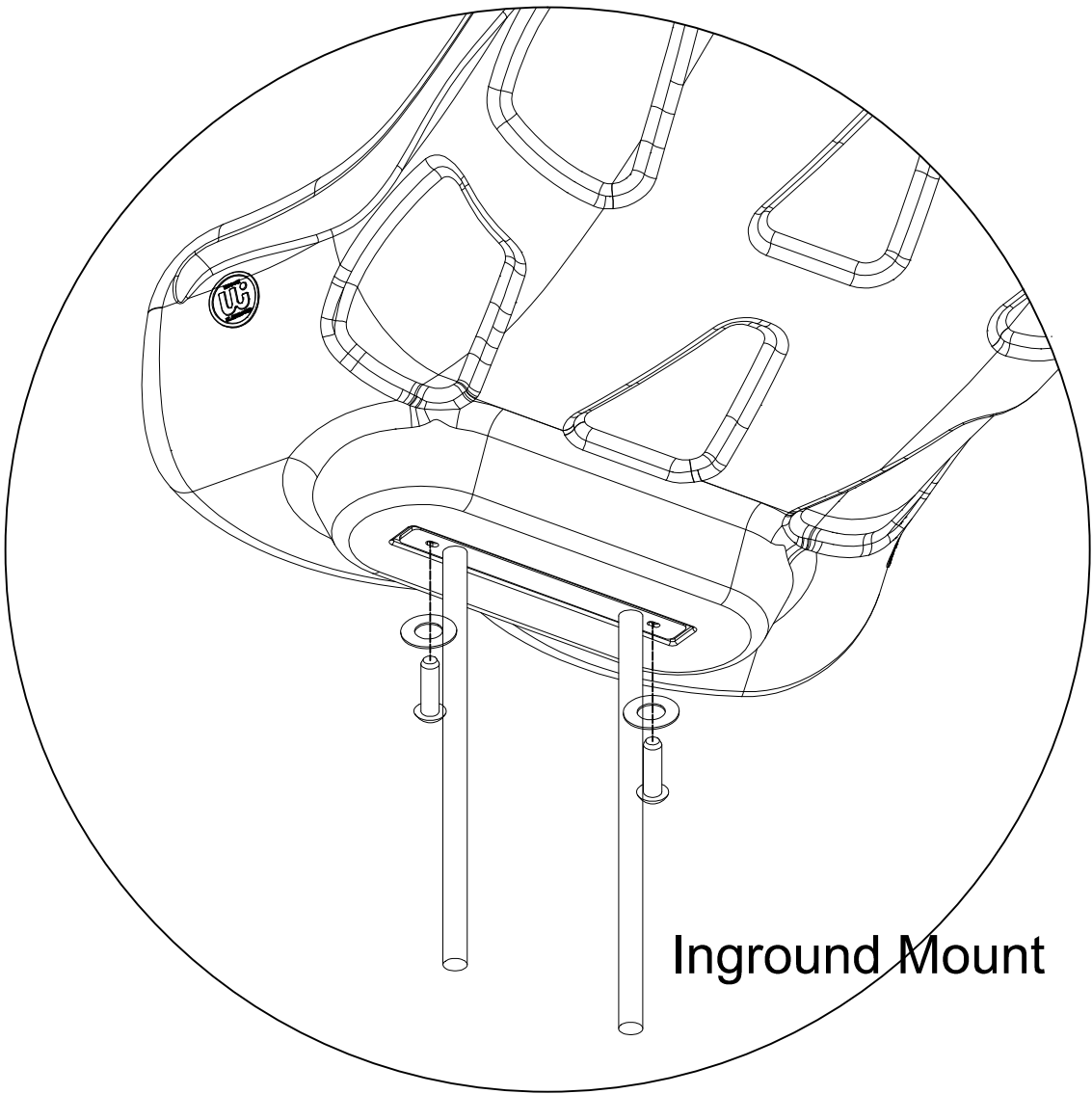


Installation Steps:

1: Align the inground footer with the holes on double slide.

2: Insert corresponding hardware and tighten.

70-21002 Double Slide Inground Footer			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M8*20	2
2	FLAT WASHER	9/20*T1.2	2

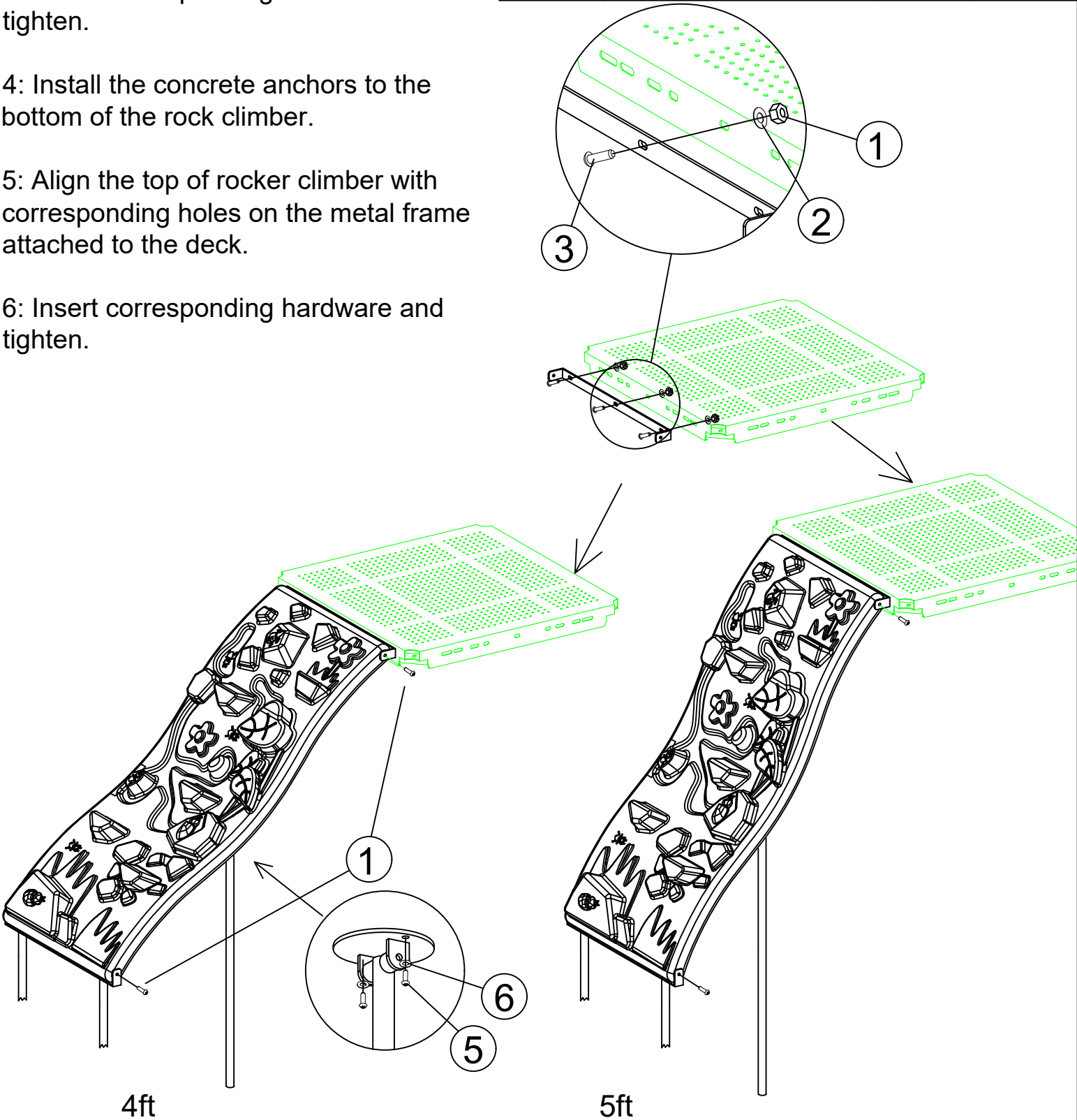


Inground Mount

Installation Steps:

- 1: Confirm the location of rock climber, as shown on the overhead drawing.
- 2: Align the metal dracket with corresponding holes on the deck.
- 3: Insert corresponding hardware and tighten.
- 4: Install the concrete anchors to the bottom of the rock climber.
- 5: Align the top of rocker climber with corresponding holes on the metal frame attached to the deck.
- 6: Insert corresponding hardware and tighten.

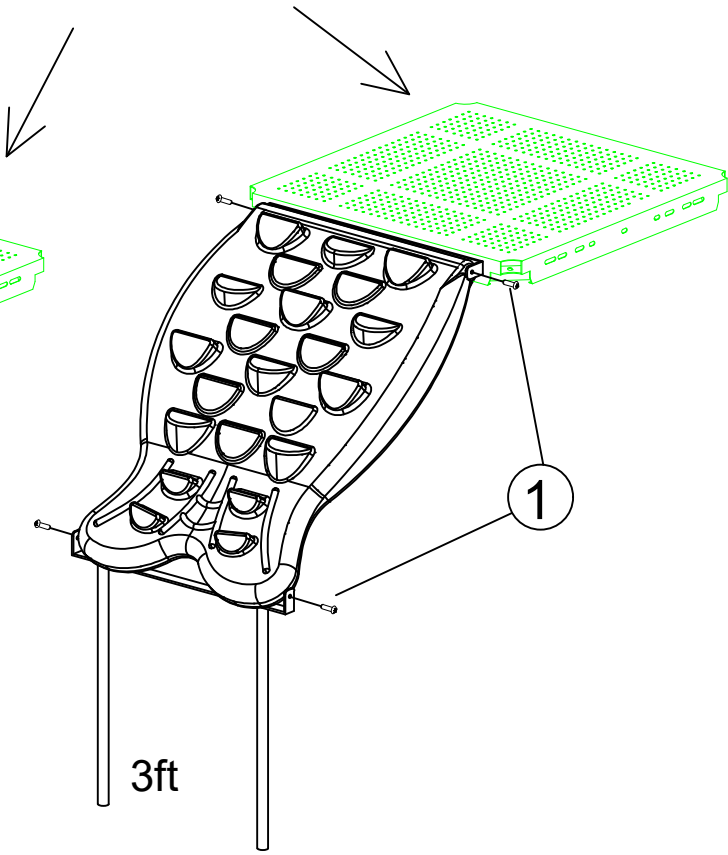
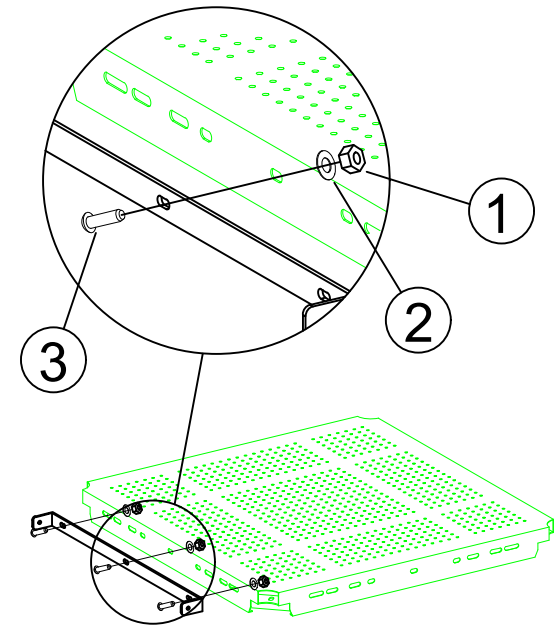
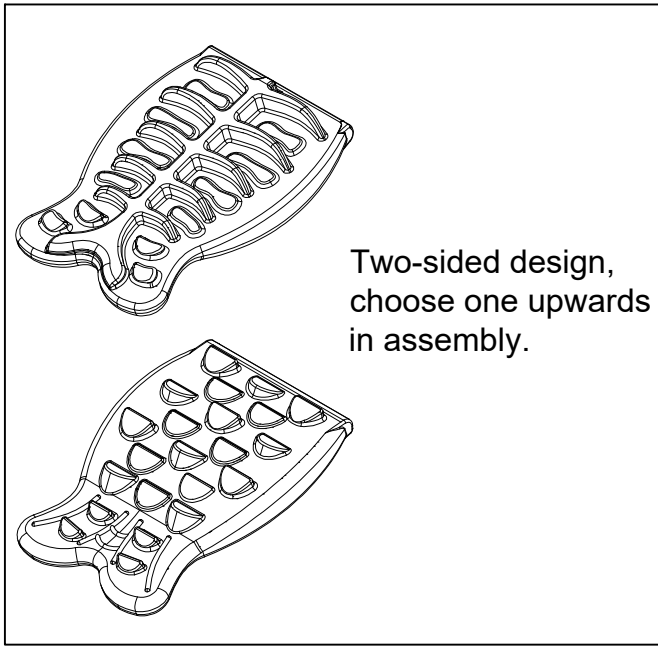
63-21011 4ft/5ft Rock Climber			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M8*30	4
2	FLAT WASHER	10.5/25*T1.5	3
3	TAMPER RESISTANT TORX-BOLT	M10*25	3
4	LOCK NUT	M10	3
5	TAMPER RESISTANT TORX-BOLT	M8*20	2
6	FLAT WASHER	9/20*T1.2mm	2



Installation Steps:

- 1. Confirm the location of Fish Climber, as shown on the overhead drawing.
- 2. Align the corresponding holes on Metal Bracket with Deck, insert corresponding hardware and tighten.
- 3. Align the corresponding holes on Fish Climber with Metal Bracket and Inground Footer, insert corresponding hardware and tighten.

63-21012 2ft/3ft Fish Climber			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M8*30	4
2	FLAT WASHER	10.5/25*T1.5	3
3	TAMPER RESISTANT TORX-BOLT	M10*25	3
4	LOCK NUT	M10	3



Installation Steps:

Note: Panel (Above Deck)
1: Confirm the location of panel, as shown in the diagram.

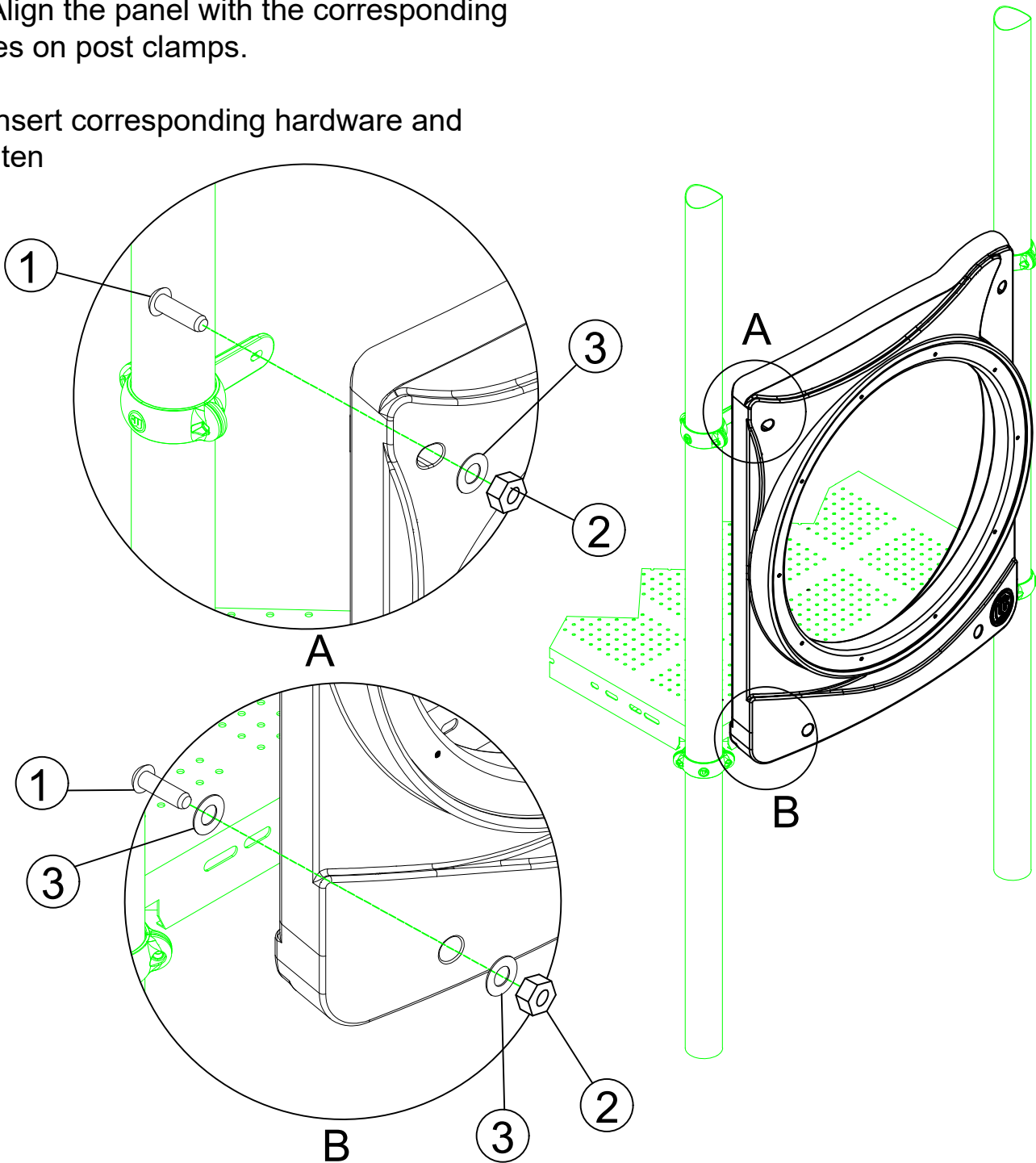
2: Align the panel with the corresponding deck holes.

3: Insert corresponding hardware and tighten.

4: Align the panel with the corresponding holes on post clamps.

5: Insert corresponding hardware and tighten

66-21004 Panel for Large Active Insert			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M8*65	4
2	LOCK NUT	M8	4
3	FLAT WASHER	8.5/23.5*T1.5	6

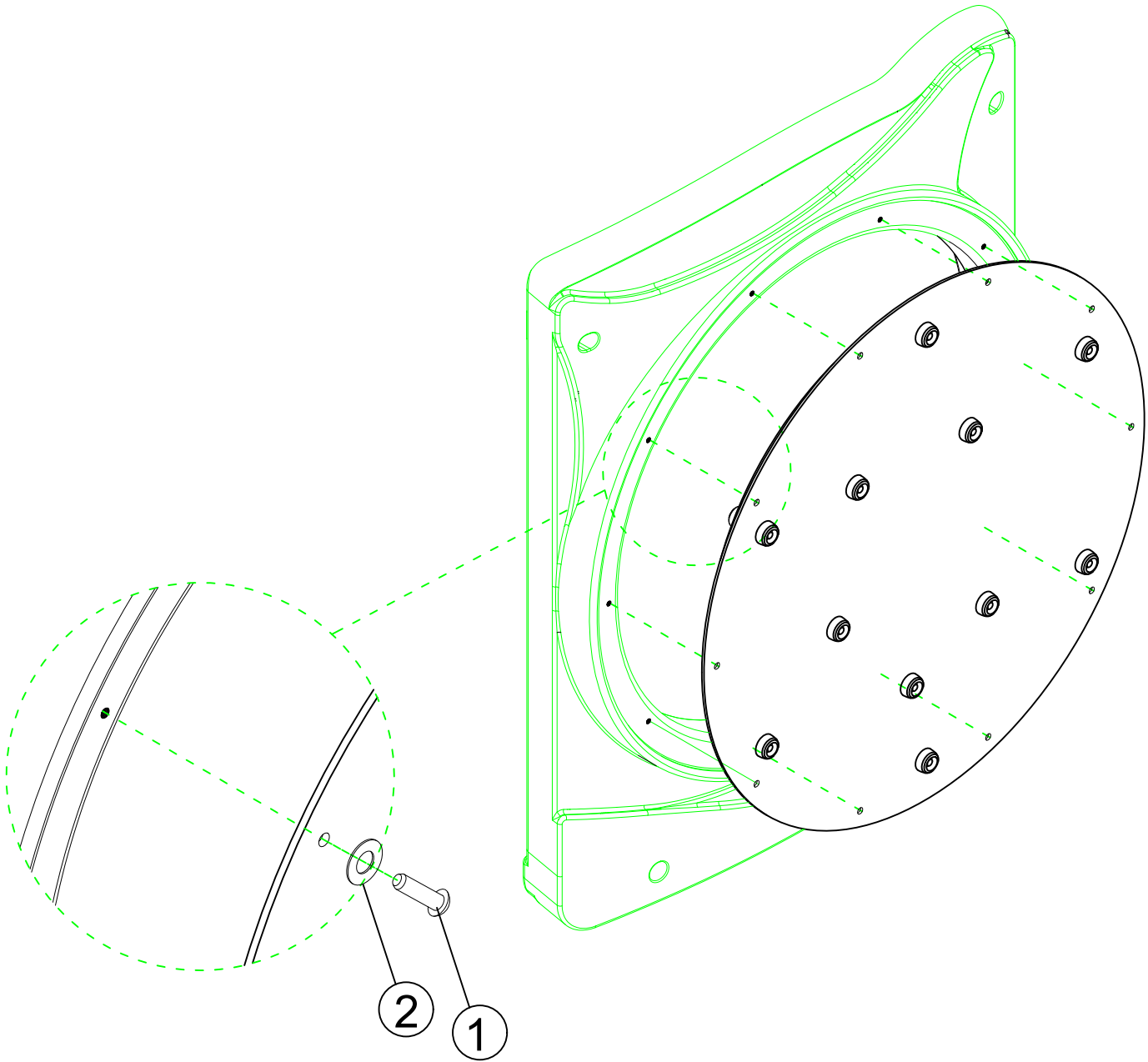


Installation Steps:

1: Confirm the location of gears panel, as shown on the overhead drawing.

2: Insert corresponding hardware and tighten.

66-21015 Gears Panel			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M8*20	10
2	FLAT WASHER	9/20*T1.2	10

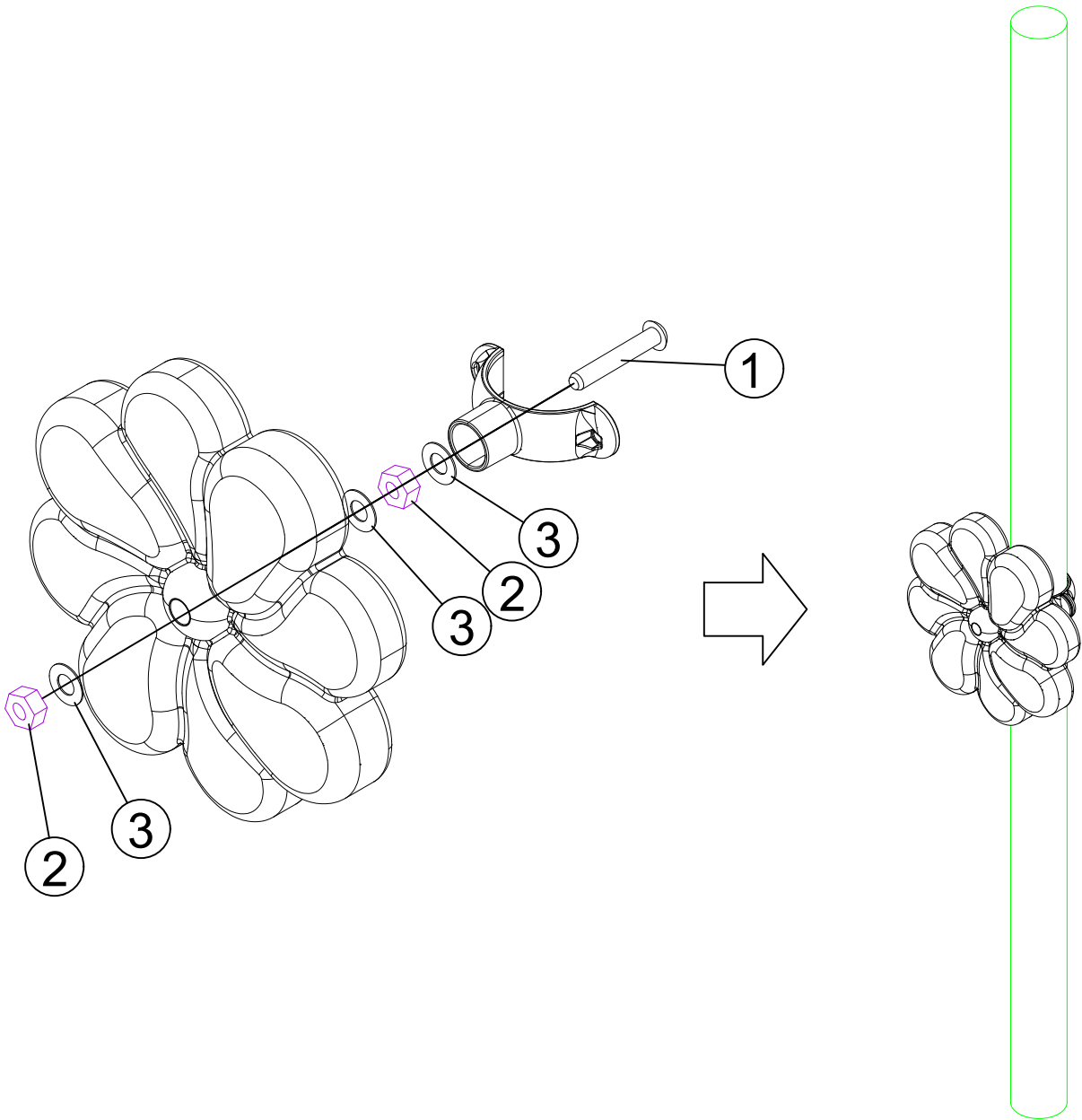


Installation Steps:

1: Fix the Rain Wheel and Panel Clamp in sequence as shown on the overhead drawing.

2: Confirm the location of the Rain Wheel, then fix the attached Panel Clamp to the corresponding Post.

72-21001 Rain Wheel			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M8*95	1
2	LOCK NUT	M8	2
3	FLAT WASHER	9/20*T1.2	3



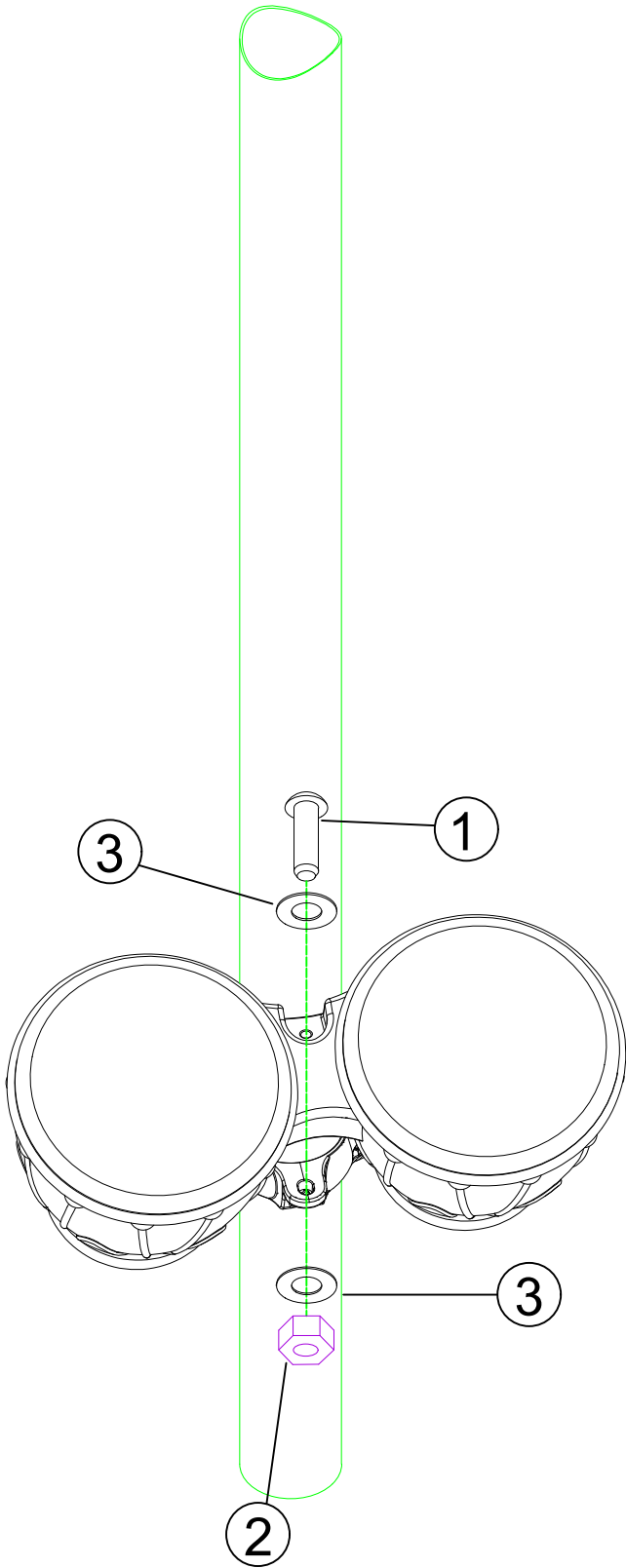
Installation Steps:

1: Confirm the location of Bongo, then fix the Deck Clamp and Post as shown on the overhead drawing.

2: Align the Bongo with the corresponding holes on the Deck Clamp.

3: Insert corresponding hardware and tighten.

72-21002 Bongo			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M8*55	1
2	LOCK NUT	M8	1
3	FLAT WASHER	8.5/23.5*T1.5	2

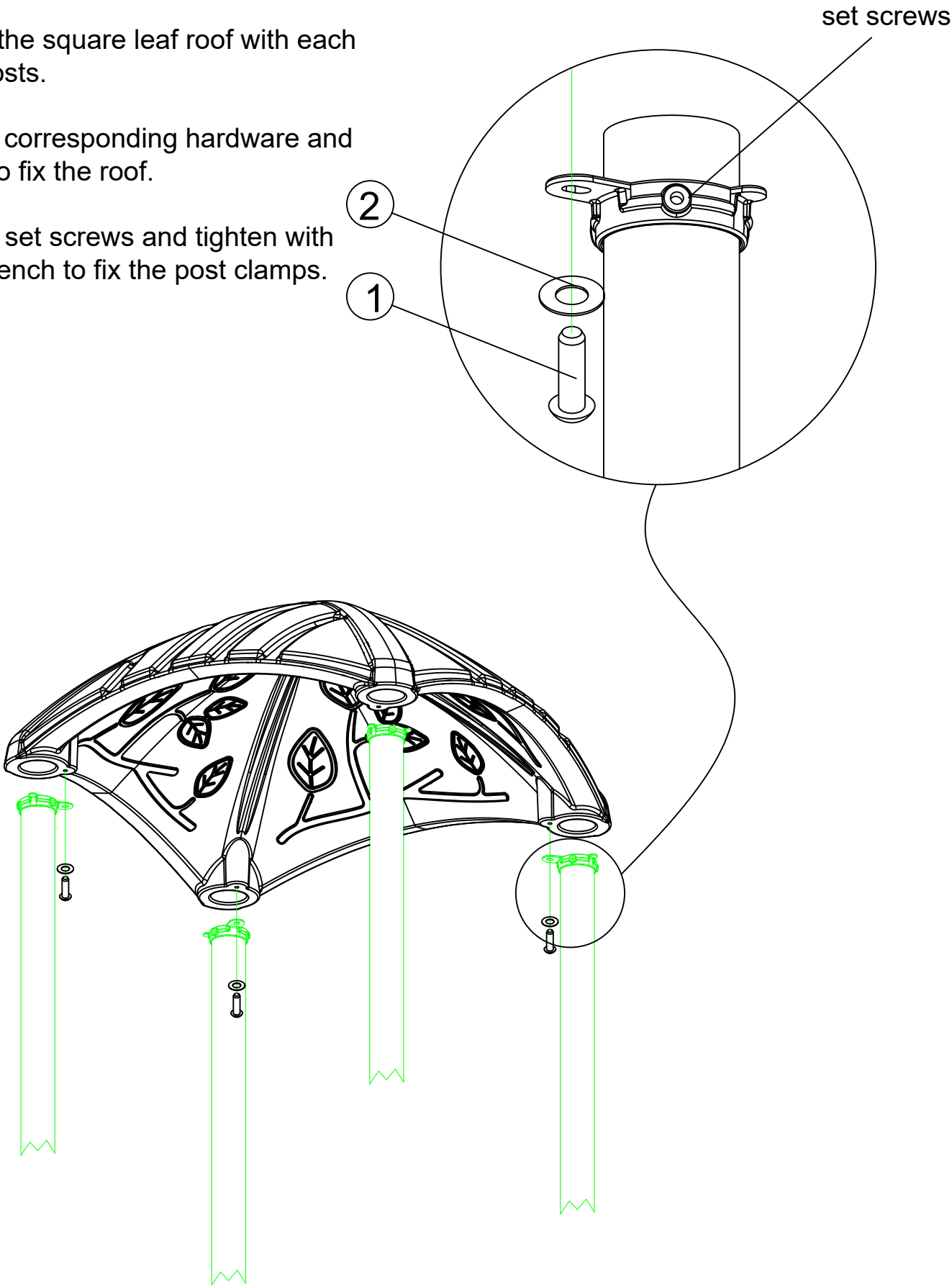


Installation Steps:

NOTE:Please remove the Post Cap before assemble the Square Leaf Roof.

69-21004 Square Leaf Roof			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M10*20	4
2	FLAT WASHER	10.5/25*T1.5	4

- 1: Insert the roof connector.
- 2: Align the square leaf roof with each of the posts.
- 3: Insert corresponding hardware and tighten to fix the roof.
- 4: Insert set screws and tighten with Allen wrench to fix the post clamps.

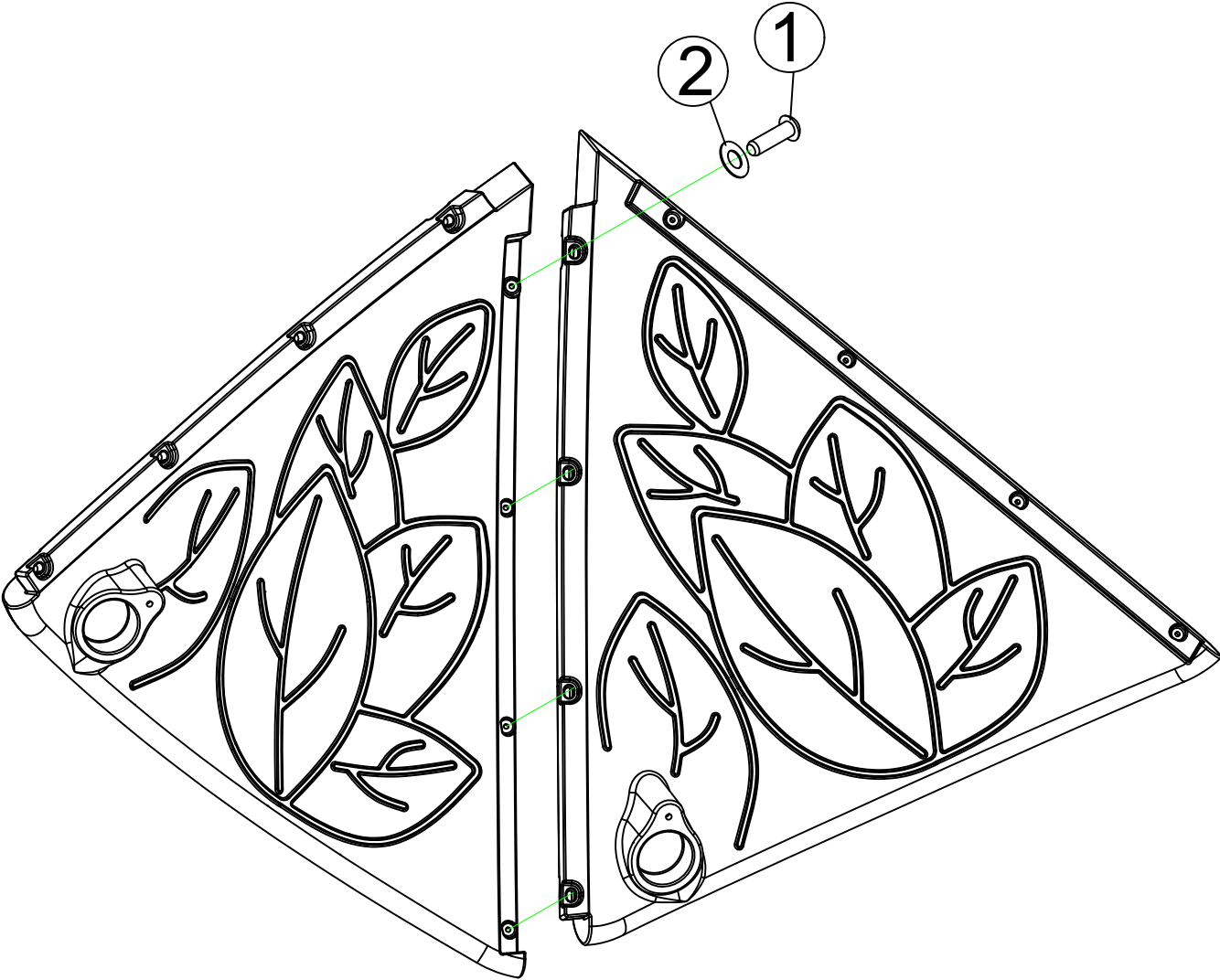


Installation Steps:

1: Align the corresponding holes on each part of Hex Leaf Roof.

2: Insert corresponding hardware and tighten.

69-21005 Hex Leaf Roof (1-2)			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M8*30	24
2	FLAT WASHER	10.5/25*T1.5	24



Installation Steps:

NOTE:Please remove the Post Cap before assemble the Square Leaf Roof.

69-21005 Hex Leaf Roof (2-2)			
Number	Name	Model	Quantity
1	TAMPER RESISTANT TORX-BOLT	M10*20	6
2	FLAT WASHER	10.5/25*T1.5	6

- 1: Insert the roof connector.
- 2: Align the hex leaf roof with each of the posts.
- 3: Insert corresponding hardware and tighten to fix the roof.
- 4: Insert set screws and tighten with Allen wrench to fix the post clamps.

